

Dakota Communications Center

2019 ADOPTED BUDGET



May 9th, 2018

DCC Board of Directors and Executive Committee,

The development of the 2019 budget is a reflection of the Dakota Communication Center's Board of Director's desire to provide a high level of service while remaining fiscally responsible. Working with our partners in law enforcement, fire service and EMS, the staff is committed to continual evaluation and improvement. DCC policies and practices take into consideration the input of our member agencies as well as industry standards for best practices.

Major Initiatives. The Dakota Communications Center endeavors to provide quality service by staying on top of current trends and ways to improve existing service. The following are some items new to the budget in 2019 and reflective of the desire to continually evolve.

- Third party evaluations in our hiring process are included as a line item in 2019. This began in 2018 but is funded through salary savings in the current budget year.
- Caller Location Improvements. Many are surprised to learn of the difficulties in getting a callers location when mobile phones are used. Exact locations when calling 911 from a cellphone are now the norm and the DCC is looking at a couple of technologies that can be employed to improve the accuracy of the caller's location and thus help first responders find incidents more quickly.
- Emergency Fire Dispatching – Otherwise known as EFD, is a set of scripted questions designed to quickly assess the situation and assign the appropriate resources to the situation. This also provides pre-arrival instructions to those in life threatening emergencies.
- Staffing – The budget reflects the addition of 1 dispatcher FTE over the 2018 budget. The DCC has not increased dispatch staffing since the doors opened in 2007. With increased pressures from private sector employment, it has become increasingly difficult to keep staff. From the identification of a need, to a dispatcher being fully trained is at least 8 months. The addition will help keep staffing from falling to dangerously low levels and reduce the need for overtime.

Revenues. Member fees make up the vast majority of the revenues that fund the DCC. The 2019 member fee assessment is up 3.63% over the 2018 assessment. The fees are assessed on a 3 year average of CAD calls not counting self-initiated premise checks, details and follow-up. The assessment increase or decrease to each member varies based upon the 3 year average.

Annual E911 Fees from the State of Minnesota are expected to remain static from year to year and account for \$581,696 on the revenue side of the budget.

Cost of Service. Personnel is the largest expense of the DCC and accounts for 71% of the operating budget. Commodity and Contractual costs make up the remainder. The contract with both unions go through 2019 and the budget includes the contracted increases.

Acknowledgements. I would like to express my sincere appreciation to the Executive Committee and Board for their support. I would like to single out Heather Johnston, Mark McNeill and Ryan Schroeder for their thoughtful review and recommendations.

Recommendation. The DCC staff recommends Executive Committee approval of the budget as provided herein. If approved by the Executive Committee the budget will be presented to the Board of Directors by September 1, 2018 as required in the Joint Powers Agreement.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'TFolie', written in a cursive style.

Tom Folie

BUDGET OVERVIEW

The budget is organized into separate funds in order to properly account for organizational business activities and long term capital replacement in addition to serving as a financial report to demonstrate that membership fees are being effectively managed. The DCC has attempted to allocate resources among the funds in order to achieve the Boards' goals in the most cost effective manner possible. The funds are as follows:

- **General Fund.** The General Fund accounts for the overall operations of the DCC.
- **Capital Projects Fund.** The Capital Projects Fund accounts for expenditures related to equipment acquisitions and replacements.

A consolidated statement of revenues, expenditures and changes in fund balance for the coming year is as follows:

**Adopted 2019 Budget
Statement of Revenues, Expenditures and Changes in Fund Balance**

	General Fund	Capital Projects Fund	Total
Revenues			
Member fees	\$ 8,686,572	\$ 394,700	\$ 9,081,272
Other	643,559	10,800	654,359
Total revenues	<u>9,330,131</u>	<u>405,500</u>	<u>9,735,631</u>
Expenditures			
Personnel	6,778,240	-	6,778,240
Commodities	21,560	-	21,560
Contractual	2,706,909	-	2,706,909
LOGIS debt payment	-	-	-
Capital outlay	-	269,252	269,252
Total expenditures	<u>9,506,709</u>	<u>269,252</u>	<u>9,775,961</u>
Net changes	(176,578)	136,248	(40,330)
Beginning fund balance	<u>971,059</u>	<u>1,017,918</u>	<u>1,988,977</u>
Fund balance - unassigned	<u>\$ 794,481</u>	<u>\$ 1,154,166</u>	<u>\$ 1,948,647</u>

Fund balance as % of expenditures **8.4%**

General Fund

Member fees are adopted to increase for the coming year, primarily in response to increase personnel costs especially those related to health care benefits LOGIS fees; and the implementation of emergency fire dispatching. The **adopted 2019 budget** is \$9,506,709 which is a \$317,689 increase when compared to the **2018 Adopted Budget**.

	Adopted 2018	Adopted 2019	Increase (decrease)
Revenues			
Member fees	8,368,566	8,686,572	318,006
Other	643,559	643,559	-
Total revenues	<u>\$ 9,012,125</u>	<u>\$ 9,330,131</u>	<u>\$ 318,006</u>
Expenditures			
Personnel	6,242,530	6,778,240	535,710
Commodities	19,000	21,560	2,560
Contractual	2,659,725	2,706,909	47,184
Debt repayment	267,765	-	(267,765)
Total expenditures	<u>\$ 9,189,020</u>	<u>\$ 9,506,709</u>	<u>\$ 317,689</u>
Net changes	<u>\$ (176,895)</u>	<u>\$ (176,578)</u>	<u>\$ 317</u>

Revenues

Membership fees provide the majority (93%) of the resources for financing operations. Other General Fund revenues are comprised on State aids (911 fees), MTNS partnership revenues, LMCIT rebates and interest revenues. 911 fee revenue provided by State of Minnesota are projected to remain unchanged due to the State's distribution formula. Interest rates, MTNS partnership revenues and LMCIT rebates are anticipated to remain stable.

Expenditures

Personnel. The DCC Board has authorized 66 personnel positions of which 54 are dispatchers. The adopted budget includes adding one additional dispatcher for 2019. The adopted budget also takes into consideration step increases based on current union contracts and non-union personnel policies which are related to resignations and retirements. The collective bargaining contracts expire December 31, 2017.

Health care benefits are also contributing to the increases for the coming year. The 2019 health insurance premium cap is 11%, it is anticipated that the increase to health insurance will increase up to the 11% cap.

Non-personnel costs. Non-personnel expenses (\$2.73 million) are comprised of facility lease payments, equipment and building maintenance, utilities, technology support and other related costs. Expenses are projected to decrease \$218,021 (7.4%) when compared to the 2018 budget resulting from the final payment on the LOGIS Public Safety Application Suite on February 1, 2018.

Fund Balance

The Dakota Communications Center Fund Balance policy states: *“The Dakota Communications Center will endeavor to maintain an unassigned fund balance equivalent to 8.3% - 14.0% of total annual operating expenses to provide adequate working capital for operations and reserves for unanticipated events in order to avoid short term borrowing.”*

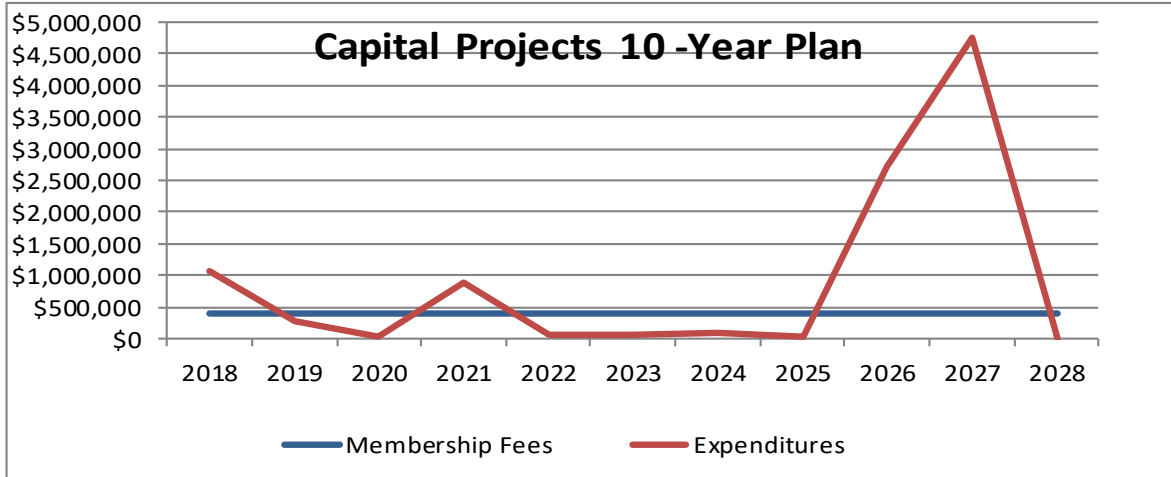
The adopted General Fund budget has an ending fund balance which is within the guidelines of the Fund Balance policy.

	2019 Adopted
Revenues	\$ 9,330,131
Expenditures	(9,506,709)
Net increase/(decrease)	(176,578)
Fund balance January 1	1,493,732
Non-spendable and assigned	\$ (522,673)
Fund balance December 31	<u>\$ 794,481</u>
Fund balance as a % of expenditures	8.4%

Capital Projects Fund

The primary purpose of the Capital Projects Fund is to provide for acquisition and replacement of equipment which are financed with member fees.

The ten-year capital improvement plan has significant fluctuations in capital requirements.



The Dakota Communications Center has established a firm foundation for long term financing of equipment acquisitions and replacements. Therefore, member fees are projected to remain at \$394,000 per year for the next decade.

Adopted 2019 capital outlay acquisitions are as follows:

	2,019.00
CAD PC's and Monitors	\$ 24,000
CAD Backup Laptops	24,000
Touch-Screen Monitors	24,000
Emergency Fire Dispatching	160,000
Antenna Replacements	5,000
Cisco Switches and Firewall	25,552
Administrative Computer Workstations	4,200
Exercise Equipment	2,500
Total Capital Projects Expenditures	\$ 269,252

Membership Fees

The 2019 membership fees are \$9,081,272 which is a 3.6% increase over 2018. The member fees are allocated based on the 3-year average of CAD incidents and covers both general operations as well as capital acquisitions.

2019 Member Fees			
	Allocation		Increase/ (decrease)
	%	TOTAL	
Apple Valley	11.01%	999,922	56,771
Burnsville	14.46%	1,313,040	41,029
Dakota County	7.69%	698,757	9,559
Eagan	14.99%	1,361,114	104,814
Farmington	3.31%	300,983	(14,952)
Hastings	6.09%	552,725	(50,344)
Inver Grove Heights	7.59%	689,052	88,392
Lakeville	13.40%	1,217,272	64,482
Mendota Heights	2.37%	215,073	13,102
Miesville	0.03%	2,275	457
Randolph Hampton	0.05%	4,638	490
Rosemount	4.85%	440,447	(46)
South Saint Paul	6.98%	633,757	32,307
West Saint Paul	7.18%	652,217	(28,056)
Total	100.00%	\$ 9,081,272	\$ 318,006

The member fee represents an average cost of \$28.52 per CAD incident.

Operational Forecast

Staff has incorporated a projection of operational costs for years 2019-2023 based on conservative inflationary assumptions. The 2019 projection reflects the addition of one dispatcher.

Supporting Information

The following documents provide supporting information for the 2019 adopted budget:

- 1) General Fund Budget Summary (*including 2020-2023 projections*);
- 2) Authorized Staffing Plan;
- 3) Capital Improvement Plan (2019-2028);
- 4) Member Allocation;
- 5) 2019 Member Fees.

**Dakota Communications Center
General Fund Budget**

	<u>2017</u>	<u>2018</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
	<u>Actual</u>	<u>Adopted</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>
<u>Revenues</u>								
JPA Membership Fees	\$ 8,144,590	\$ 8,368,566	\$ 8,368,566	\$ 8,686,572	\$ 9,129,587	\$ 9,494,770	\$ 9,874,561	\$ 9,874,561
Annual 911 Fees	581,696	581,696	581,696	581,696	581,696	581,696	581,696	581,696
Interest on Investments	7	7	7	7	15,500	15,888	16,285	16,692
Grants and other income	18,192	21,113	21,113	21,113	13,191	13,521	13,859	14,206
LMCIT rebate	3,943	5,000	5,000	5,000	5,000	5,125	5,253	5,384
MTNS Partnership Income	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000
Total Revenues	<u>8,766,481</u>	<u>8,994,436</u>	<u>8,994,436</u>	<u>9,312,442</u>	<u>9,762,973</u>	<u>10,129,000</u>	<u>10,509,654</u>	<u>10,510,539</u>
<u>Expenditures</u>								
Personnel Services								
6012 Salaries - Regular	4,307,032	4,334,908	4,521,892	4,776,607	4,924,368	5,089,478	5,216,715	5,347,133
6015 Overtime	369,629	464,912	371,498	398,389	408,440	418,651	429,117	439,845
6041 Pera	333,677	360,645	366,799	388,125	400,708	410,725	420,993	431,518
6044 Fica	344,328	367,858	374,344	395,887	408,722	418,940	429,414	440,149
6051 Hospitalization Insurance	603,053	639,632	673,233	747,146	841,157	862,186	883,741	905,835
6052 Life and Disability	3,377	4,076	2,100	2,182	2,445	2,506	2,569	2,633
6053 Long Term Disability	11,627	11,030	11,509	11,939	13,102	13,430	13,766	14,110
6054 Dental	31,855	34,862	30,034	31,497	35,370	36,254	37,160	38,089
6055 Workers Compensation Insurance	21,727	24,608	25,018	26,468	27,293	27,975	28,674	29,391
6057 Unemployment	25	-	-	-	-	-	-	-
Total Personnel Services	<u>6,026,331</u>	<u>6,242,530</u>	<u>6,376,427</u>	<u>6,778,240</u>	<u>7,061,605</u>	<u>7,280,145</u>	<u>7,462,149</u>	<u>7,648,703</u>
Commodities								
6120 Operating Supplies	7,706	9,825	10,833	12,287	12,656	13,036	13,427	13,831
6140 Clothing	2,834	3,250	3,250	3,348	3,448	3,551	3,658	3,768
6180 Computer Supplies	4,794	5,925	5,925	5,925	6,103	6,286	6,475	6,669
Total Commodities	<u>15,334</u>	<u>19,000</u>	<u>20,008</u>	<u>21,560</u>	<u>22,207</u>	<u>22,873</u>	<u>23,560</u>	<u>24,268</u>

**Dakota Communications Center
General Fund Budget**

	<u>2017</u>	<u>2018</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
	<u>Actual</u>	<u>Adopted</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>
Other Contractual								
6210 Professional Services	31,444	79,229	81,193	51,976	51,550	52,539	53,558	54,607
6211 Legal Services	9,119	9,000	9,000	11,000	9,000	11,000	9,000	11,000
6214 Fiscal Agent	66,900	68,238	68,352	70,403	69,603	70,995	72,415	73,863
6218 Bank Charges	239	392	392	392	392	400	408	416
6221 Audit	10,200	10,506	10,200	10,506	10,821	11,038	11,259	11,484
6234 Use of Personal Auto	3,263	4,200	4,250	4,378	4,509	4,645	4,785	4,929
6252 Print Public Information	2,870	3,275	3,000	3,365	3,458	3,553	3,651	3,752
6261 General Liability Insurance	31,644	36,157	30,373	31,284	32,223	33,189	34,185	35,210
6276 Telephone	39,715	44,557	40,700	41,807	43,061	44,353	45,683	47,054
6277 Postage	387	450	450	450	450	450	450	450
6280 Other Contractual	58,510	84,900	75,196	80,000	77,282	79,117	81,008	82,956
6282 Contract Equipment Maintenance	171,074	183,467	179,491	193,095	198,819	201,998	210,685	219,796
6283 Contract Building Maintenance	372,866	414,822	372,611	401,248	411,633	422,297	433,248	444,492
6288 Contract Data Processing	838,669	917,833	934,997	962,143	981,847	1,011,207	1,041,448	1,072,597
6289 Radio Fees	35,792	47,690	47,648	49,077	50,550	52,066	53,628	55,238
6290 Equipment Rental	5,136	5,156	4,276	4,290	4,324	4,454	4,588	4,725
6291 Building Lease	715,500	715,500	715,500	715,500	715,500	715,500	464,200	(9,600)
6310 Miscellaneous	2,325	-	-	-	-	-	-	-
6311 Schools and Conferences	18,712	32,412	34,839	73,940	40,959	42,008	43,269	44,567
6312 Business Meetings & Expenses	287	250	350	350	350	350	350	350
6313 Dues and Subscriptions	1,209	1,692	1,655	1,705	1,756	1,809	1,863	1,918
Total Other Charges and Services	<u>2,415,861</u>	<u>2,659,725</u>	<u>2,614,473</u>	<u>2,706,909</u>	<u>2,708,087</u>	<u>2,762,968</u>	<u>2,569,681</u>	<u>2,159,806</u>
Total Expenditures	8,457,526	8,921,255	9,010,909	9,506,709	9,791,899	10,065,986	10,055,390	9,832,777
Other Financing Sources/(Uses)								
LOGIS debt proceeds	-	-	-	-	-	-	-	-
Principal Maturities	(259,234)	(263,466)	(263,466)	-	-	-	-	-
Interest	(8,531)	(4,299)	(4,299)	-	-	-	-	-
Total Other Financing Sources (Uses)	<u>(267,765)</u>	<u>(267,765)</u>	<u>(267,765)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balance	41,190	(194,584)	(284,238)	(194,267)	(28,925)	63,014	454,264	677,762
Fund balance refund	-	-	-	-	-	-	-	-
Fund balance January 1	1,691,387	1,718,804	1,732,577	1,448,339	1,254,072	1,225,146	1,288,160	1,742,424
Non-spendable and Assigned	<u>(747,689)</u>	<u>(472,990)</u>	<u>(600,512)</u>	<u>(522,673)</u>	<u>(466,995)</u>	<u>(478,669)</u>	<u>(490,636)</u>	<u>(502,902)</u>
Unreserved fund balance - December 31	<u>\$ 984,888</u>	<u>\$ 1,051,230</u>	<u>\$ 847,827</u>	<u>\$ 731,399</u>	<u>\$ 758,152</u>	<u>\$ 809,491</u>	<u>\$ 1,251,788</u>	<u>\$ 1,917,284</u>
Total expenditures (Net)	8,725,291	9,189,020	9,278,674	9,506,709	9,791,899	10,065,986	10,055,390	9,832,777
Unreserved fund balance ratio	11.3%	11.4%	9.1%	7.7%	7.7%	8.0%	12.4%	19.5%
Fund Balance Expected Per Policy								
(1/12th of the annual expenditures)			773,223	792,226	815,992	838,832	837,949	819,398
Over/(Short)			74,604	(60,827)	(57,840)	(29,341)	413,839	1,097,886

**Dakota Communications Center
General Fund Budget**

	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Adopted</u>	<u>2018</u> <u>Estimate</u>	<u>2019</u> <u>Estimate</u>	<u>2020</u> <u>Estimate</u>	<u>2021</u> <u>Estimate</u>	<u>2022</u> <u>Estimate</u>	<u>2023</u> <u>Estimate</u>
SUMMARY:								
Personnel	\$ 6,026,331	\$ 6,242,530	\$ 6,376,427	\$ 6,778,240	\$ 7,061,605	\$ 7,280,145	\$ 7,462,149	\$ 7,648,703
Change from prior year	(10,690)	205,509	339,406	401,812	283,365	218,540	182,004	186,554
Percentage Change from prior year	-0.2%	3.4%	5.6%	6.3%	4.2%	3.1%	2.5%	2.5%
Commodities	15,334	19,000	20,008	21,560	22,207	22,873	23,560	24,268
Change from prior year	1,243	4,909	5,917	1,552	647	666	688	708
Percentage Change from prior year	8.8%	34.8%	42.0%	7.8%	3.0%	3.0%	3.0%	3.0%
Other Contractual	2,415,861	2,659,725	2,614,473	2,706,909	2,708,087	2,762,968	2,569,681	2,159,806
Change from prior year	109,949	353,813	308,561	92,436	1,178	54,881	(193,288)	(409,875)
Percentage Change from prior year	4.8%	15.3%	13.4%	3.5%	0.0%	2.0%	-7.0%	-16.0%
Total Expenditures	8,457,526	8,921,255	9,010,909	9,506,709	9,791,899	10,065,986	10,055,390	9,832,777
Change from prior year	100,502	564,231	653,884	495,800	285,190	274,087	(10,596)	(222,613)
Percentage Change from prior year	1.2%	6.8%	7.8%	5.5%	3.0%	2.8%	-0.1%	-2.2%

Dakota Communication Center
Authorized Staffing Plan
Full time equivalents

<u>Position Titles</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
<u>Dispatch Operations</u>						
Dispatchers	52.0	53.0	53.5	54.0	54.0	54.0
Shift Supervisors (incl Training/Cad Sup.)	<u>7.0</u>	<u>7.0</u>	<u>7.0</u>	<u>7.0</u>	<u>7.0</u>	<u>7.0</u>
Total operations	<u>59.0</u>	<u>60.0</u>	<u>60.5</u>	<u>61.0</u>	<u>61.0</u>	<u>61.0</u>
<u>Admin & Technical Support</u>						
Operations Director	1.0	1.0	1.0	1.0	1.0	1.0
Executive Director	1.0	1.0	1.0	1.0	1.0	1.0
HR Coordinator/Executive Assistant	1.0	1.0	1.0	1.0	1.0	1.0
Technical Support	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>
Total administrative and technical	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>
Total staffing (f.t.e.)	<u>64.0</u>	<u>65.0</u>	<u>65.5</u>	<u>66.0</u>	<u>66.0</u>	<u>66.0</u>

DAKOTA COMMUNICATIONS CENTER

Salary and Benefits Summary

	2018		2019			Increase/(dec.)				
	Estimate	CONTIN.	Estimate	ESTIMATE	CONTIN.					
Summary by type										
Salaries	4,521,892	-	4,521,892	4,776,607	-	4,776,607	254,716	5.6%		
Overtime	371,498	-	371,498	398,389	-	398,389	26,892	7.2%	53.5	54
PERA	366,799	-	366,799	388,125	-	388,125	21,326	5.8%	7	7
FICA	374,344	-	374,344	395,887	-	395,887	21,543	5.8%		
Medical	673,233	-	673,233	679,223	67,922	747,146	73,913	11.0%		
Life	2,100	-	2,100	2,118	64	2,182	82	3.9%		
LTD	11,509	-	11,509	11,591	348	11,939	429	3.7%		
Dental	30,034	-	30,034	30,286	1,211	31,497	1,463	4.9%		
Workers Compensation	25,018	-	25,018	26,468	-	26,468	1,449	5.8%		
Total	\$ 6,376,427	\$ -	\$ 6,376,427	\$ 6,708,695	\$ 69,545	\$ 6,778,240	\$ 401,812	6.3%		
Summary by Job Category (including benefits)										
Dispatchers	4,871,201	-	4,871,201	5,149,477	53,157	5,202,634	331,433	6.8%		
Dispatch Supervisors	873,923	-	873,923	908,705	9,326	918,030	44,108	5.0%		
Operations Director	140,614	-	140,614	144,548	900	145,448	4,833	3.4%		
Executive Director	185,185	-	185,185	190,238	1,590	191,827	6,642	3.6%		
Administrative Assistant	102,015	-	102,015	104,854	1,466	106,320	4,305	4.2%		
Technical Support	203,489	-	203,489	210,874	3,107	213,980	10,491	5.2%		
Total	\$ 6,376,427	\$ -	\$ 6,376,427	\$ 6,708,695	\$ 69,545	\$ 6,778,240	\$ 401,812	6.3%		

Capital Improvement Plan

Ten Year Plan

<u>Item</u>	<u>Actual 2017</u>	<u>2018 Adopted</u>	<u>2018 Estimate</u>	<u>2019 Estimate</u>	<u>2020 Estimate</u>	<u>2021 Estimate</u>	<u>2022 Estimate</u>	<u>2023 Estimate</u>	<u>2024 Estimate</u>	<u>2025 Estimate</u>	<u>2026 Estimate</u>	<u>2027 Estimate</u>	<u>2028 Estimate</u>
Information Technology:													
Cisco 3750 series switch (2)		-	-	16,000	-	-	-	-	16,000	-	-		
Cisco ASA 5520 (2) Firewall		-	-	9,552	-	-	-	-	9,552	-	-		
WiFi Devices and Controller													
Tape Backup System													
Exchange & File Servers													
Fiber expansion	15,509	-	-	-	-	-	-	-	-	-	-	-	-
NEW - Servers for Active Directory & Exchange		28,500	28,500				28,500				28,500		
Xybix - Warranty													
Administrative:													
Supervisory Office Desktop PCs (4)		1,800	1,800	4,200		1,800	4,200		1,800	4,200	-	1,800	
Tech support Laptop PCs (2)		3,600	3,600		-	3,600	-		3,600	-	-	3,600	
Admin Area Laptop/PCs (3)	720	5,400	5,400	-		5,400		-	5,400	-	-	5,400	
Admin Area Phones		3,700	3,700										
Building Furniture/Other:													
Training Room Tables (20)	7,154	-	-	-	-	-	-	-	-	9,000	-		
Training Room Chairs (40)		9,000	9,000	-	-	-	-	-	-	-	9,000		
Excercise Equipment- 5 pieces	1,999			2,500	-	-	2,500	-	-	3,000	-		
Training room projector-ceiling mount		-	-	-	-	-	-	-	-	-	-		
Television													
Conference table glass covers													
Video Monitoring Equipment		-	-	-	-	-	-	-	-	-	-		
Video Display Panels (3) Non-disp													
Debt Repayment		-	-	-	-	-	-	-	-	-	-	225,000	
	-	-	-	-	-	-	-	-	-	-	-	-	-
Total expenditures	<u>38,158</u>	<u>1,041,000</u>	<u>1,075,200</u>	<u>269,252</u>	<u>29,000</u>	<u>881,800</u>	<u>64,200</u>	<u>53,000</u>	<u>89,352</u>	<u>45,200</u>	<u>2,722,150</u>	<u>4,740,800</u>	<u>-</u>
Net increase or (decrease)	356,602	(633,339)	(667,439)	135,809	378,600	(474,700)	342,300	356,900	323,948	371,600	(1,712,050)	161,600	405,200
Fund Balance, January 1	<u>1,281,418</u>	<u>1,608,264</u>	<u>1,638,020</u>	<u>970,581</u>	<u>1,106,390</u>	<u>1,484,990</u>	<u>1,010,290</u>	<u>1,352,590</u>	<u>1,709,490</u>	<u>2,033,438</u>	<u>2,405,038</u>	<u>692,988</u>	<u>854,588</u>
Fund Balance December 31	<u>1,638,020</u>	<u>974,925</u>	<u>970,581</u>	<u>1,106,390</u>	<u>1,484,990</u>	<u>1,010,290</u>	<u>1,352,590</u>	<u>1,709,490</u>	<u>2,033,438</u>	<u>2,405,038</u>	<u>692,988</u>	<u>854,588</u>	<u>1,259,788</u>

Allocation of Member Fees

CAD Events							
Member	2015		2016		2017		2018
	Total	%	Total	%	Total	%	Allocation
Apple Valley	32,415	10.34%	36,225	11.44%	36,579	11.25%	11.01%
Burnsville	46,556	14.86%	45,241	14.28%	46,283	14.24%	14.46%
Dakota County	25,702	8.20%	23,662	7.47%	24,094	7.41%	7.69%
Eagan	43,283	13.81%	49,677	15.68%	50,288	15.47%	14.99%
Farmington	11,056	3.53%	10,154	3.21%	10,433	3.21%	3.31%
Hastings	20,652	6.59%	18,533	5.85%	18,914	5.82%	6.09%
Inver Grove Hts	20,631	6.58%	21,921	6.92%	30,098	9.26%	7.59%
Lakeville	44,385	14.16%	44,939	14.19%	38,561	11.86%	13.40%
Mendota Hts	6,793	2.17%	7,262	2.29%	8,597	2.64%	2.37%
Miesville	63	0.02%	75	0.02%	102	0.03%	0.03%
Randolph Hampton	159	0.05%	154	0.05%	175	0.05%	0.05%
Rosemount	16,380	5.23%	15,303	4.83%	14,603	4.49%	4.85%
South St. Paul	20,991	6.70%	21,579	6.81%	24,138	7.43%	6.98%
West St. Paul	24,325	7.76%	22,046	6.96%	22,183	6.82%	7.18%
Total	313,391	100.0%	316,771	100.0%	325,048	100.0%	100.0%

Formula: (+ Year 1 CAD % + Year 2 CAD % + Year 3 CAD %) ÷ 3 = Member allocation

Member	Allocation			% change
	2017	2018	2019	
Apple Valley	10.51%	10.76%	11.01%	0.25%
Burnsville	14.70%	14.52%	14.46%	-0.06%
Dakota County	8.23%	7.86%	7.69%	-0.17%
Eagan	14.03%	14.34%	14.99%	0.65%
Farmington	3.91%	3.61%	3.31%	-0.29%
Hastings	7.24%	6.88%	6.09%	-0.80%
Inver Grove Hts	7.00%	6.85%	7.59%	0.73%
Lakeville	11.88%	13.15%	13.40%	0.25%
Mendota Hts	2.43%	2.30%	2.37%	0.06%
Miesville	0.02%	0.02%	0.03%	0.00%
Randolph Hampton	0.05%	0.05%	0.05%	0.00%
Rosemount	4.89%	5.03%	4.85%	-0.18%
South St. Paul	6.96%	6.86%	6.98%	0.12%
West St. Paul	8.15%	7.76%	7.18%	-0.58%
Total	100.0%	100.0%	100.0%	0.0%

Dakota Communications Center

Member Fees

2018 Member Fees

	<u>%</u>	<u>Adopted General Fund</u>	<u>Capital Projects Fund</u>	<u>TOTAL</u>
Apple Valley	10.76%	900,671	42,480	943,151
Burnsville	14.52%	1,214,719	57,292	1,272,011
Dakota County	7.86%	658,156	31,042	689,198
Eagan	14.34%	1,199,716	56,584	1,256,300
Farmington	3.61%	301,705	14,230	315,935
Hastings	6.88%	575,907	27,162	603,069
Inver Grove Heights	6.85%	573,606	27,054	600,660
Lakeville	13.15%	1,100,868	51,922	1,152,790
Mendota Heights	2.30%	192,874	9,097	201,971
Miesville	0.02%	1,736	82	1,818
Randolph Hampton	0.05%	3,961	187	4,148
Rosemount	5.03%	420,653	19,840	440,493
South Saint Paul	6.86%	574,361	27,089	601,450
West Saint Paul	7.76%	649,633	30,640	680,273
	<u>100.00%</u>	<u>\$ 8,368,566</u>	<u>\$ 394,700</u>	<u>\$ 8,763,266</u>

2019 Member Fees

	<u>%</u>	<u>Adopted General Fund</u>	<u>Capital Projects Fund</u>	<u>TOTAL</u>	<u>Increase/ (decrease)</u>
Apple Valley	11.01%	956,462	43,460	999,922	56,771
Burnsville	14.46%	1,255,971	57,069	1,313,040	41,029
Dakota County	7.69%	668,387	30,370	698,757	9,559
Eagan	14.99%	1,301,956	59,158	1,361,114	104,814
Farmington	3.31%	287,901	13,082	300,983	(14,952)
Hastings	6.09%	528,702	24,023	552,725	(50,344)
Inver Grove Heights	7.59%	659,104	29,948	689,052	88,392
Lakeville	13.40%	1,164,364	52,908	1,217,272	64,482
Mendota Heights	2.37%	205,725	9,348	215,073	13,102
Miesville	0.03%	2,176	99	2,275	457
Randolph Hampton	0.05%	4,436	202	4,638	490
Rosemount	4.85%	421,304	19,143	440,447	(46)
South Saint Paul	6.98%	606,212	27,545	633,757	32,307
West Saint Paul	7.18%	623,870	28,347	652,217	(28,056)
	<u>100.00%</u>	<u>\$ 8,686,572</u>	<u>\$ 394,700</u>	<u>\$ 9,081,272</u>	<u>\$ 318,006</u>
		3.80%	0.00%		3.63%

Dakota Communications Center

Member Fees

2020 Member Fees

	<u>%</u>	<u>Adopted General Fund</u>	<u>Capital Projects Fund</u>	<u>TOTAL</u>	<u>Increase/ (decrease)</u>
Apple Valley	11.01%	1,005,241	43,460	1,048,701	48,779
Burnsville	14.46%	1,320,026	57,069	1,377,095	64,055
Dakota County	7.69%	702,475	30,370	732,845	34,088
Eagan	14.99%	1,368,356	59,158	1,427,514	66,400
Farmington	3.31%	302,585	13,082	315,667	14,684
Hastings	6.09%	555,666	24,023	579,689	26,964
Inver Grove Heights	7.59%	692,718	29,948	722,666	33,614
Lakeville	13.40%	1,223,747	52,906	1,276,653	59,381
Mendota Heights	2.37%	216,217	9,348	225,565	10,492
Miesville	0.03%	2,287	99	2,386	111
Randolph Hampton	0.05%	4,662	202	4,864	226
Rosemount	4.85%	442,791	19,143	461,934	21,487
South Saint Paul	6.98%	637,129	27,545	664,674	30,917
West Saint Paul	7.18%	655,687	28,347	684,034	31,817
	<u>100.00%</u>	<u>\$ 9,129,587</u>	<u>\$ 394,700</u>	<u>\$ 9,524,287</u>	<u>\$ 443,015</u>
		5.10%	0.00%		4.88%

2021 Member Fees

	<u>%</u>	<u>Adopted General Fund</u>	<u>Capital Projects Fund</u>	<u>TOTAL</u>	<u>Increase/ (decrease)</u>
Apple Valley	11.01%	1,045,451	43,460	1,088,911	40,210
Burnsville	14.46%	1,372,827	57,069	1,429,896	52,801
Dakota County	7.69%	730,573	30,370	760,943	28,098
Eagan	14.99%	1,423,090	59,158	1,482,248	54,734
Farmington	3.31%	314,689	13,082	327,771	12,104
Hastings	6.09%	577,892	24,023	601,915	22,226
Inver Grove Heights	7.59%	720,427	29,948	750,375	27,709
Lakeville	13.40%	1,272,697	52,906	1,325,603	48,950
Mendota Heights	2.37%	224,866	9,348	234,214	8,649
Miesville	0.03%	2,379	99	2,478	92
Randolph Hampton	0.05%	4,848	202	5,050	186
Rosemount	4.85%	460,503	19,143	479,646	17,712
South Saint Paul	6.98%	662,614	27,545	690,159	25,485
West Saint Paul	7.18%	681,914	28,347	710,261	26,227
	<u>100.00%</u>	<u>\$ 9,494,770</u>	<u>\$ 394,700</u>	<u>\$ 9,889,470</u>	<u>\$ 365,183</u>
		4.00%	0.00%		3.83%

Dakota Communications Center

Member Fees

2022 Member Fees

	<u>%</u>	<u>Adopted General Fund</u>	<u>Capital Projects Fund</u>	<u>TOTAL</u>	<u>Increase/ (decrease)</u>
Apple Valley	11.01%	1,087,269	43,460	1,130,729	41,818
Burnsville	14.46%	1,427,740	57,069	1,484,809	54,913
Dakota County	7.69%	759,796	30,370	790,166	29,223
Eagan	14.99%	1,480,013	59,158	1,539,171	56,923
Farmington	3.31%	327,276	13,082	340,358	12,587
Hastings	6.09%	601,008	24,023	625,031	23,116
Inver Grove Heights	7.59%	749,244	29,948	779,192	28,817
Lakeville	13.40%	1,323,605	52,906	1,376,511	50,908
Mendota Heights	2.37%	233,860	9,348	243,208	8,994
Miesville	0.03%	2,474	99	2,573	95
Randolph Hampton	0.05%	5,042	202	5,244	194
Rosemount	4.85%	478,923	19,143	498,066	18,420
South Saint Paul	6.98%	689,119	27,545	716,664	26,505
West Saint Paul	7.18%	709,191	28,347	737,538	27,277
	<u>100.00%</u>	<u>\$ 9,874,561</u>	<u>\$ 394,700</u>	<u>\$ 10,269,260</u>	<u>\$ 379,790</u>
		4.00%	0.00%		3.84%

2023 Member Fees

	<u>%</u>	<u>Adopted General Fund</u>	<u>Capital Projects Fund</u>	<u>TOTAL</u>	<u>Increase/ (decrease)</u>
Apple Valley	11.01%	1,087,269	43,460	1,130,729	-
Burnsville	14.46%	1,427,740	57,069	1,484,809	-
Dakota County	7.69%	759,796	30,370	790,166	-
Eagan	14.99%	1,480,013	59,158	1,539,171	-
Farmington	3.31%	327,276	13,082	340,358	-
Hastings	6.09%	601,008	24,023	625,031	-
Inver Grove Heights	7.59%	749,244	29,948	779,192	-
Lakeville	13.40%	1,323,605	52,906	1,376,511	-
Mendota Heights	2.37%	233,860	9,348	243,208	-
Miesville	0.03%	2,474	99	2,573	-
Randolph Hampton	0.05%	5,042	202	5,244	-
Rosemount	4.85%	478,923	19,143	498,066	-
South Saint Paul	6.98%	689,119	27,545	716,664	-
West Saint Paul	7.18%	709,191	28,347	737,538	-
	<u>100.00%</u>	<u>\$ 9,874,561</u>	<u>\$ 394,700</u>	<u>\$ 10,269,260</u>	<u>\$ -</u>
		0.00%	0.00%		0.00%