

Dakota Communications Center

2017 ADOPTED BUDGET





May 19th, 2016

TO: Board of Directors

The development of the 2017 budget is a reflection of the DCC Board's desire to provide a high level of service while remaining fiscally responsible. Working with our partners in law enforcement and fire/EMS, the staff is committed to continual evaluation and improvement. DCC policies and practices take into consideration the input of our member agencies as well as industry standards for best practices.

Major Initiatives Dakota Communications Center along with its member agencies has endeavored to provide quality services by staying ahead of curve on issues.

- ✓ Emergency Fire Dispatching – Emergency Fire Dispatching is a companion program to our Emergency Medical Dispatch program. This enhancement provides dispatchers with a standardized protocol that will enable the dispatchers to determine the severity of a fire call. The fire departments will then have the information needed to determine the correct response to fire calls. The Fire/EMS Operations committee has submitted grant applications for this enhancement the past three years with unsuccessful results. The committee request that this be placed in the 2017 budget for consideration. This enhancement is estimated at \$187,335 (\$146,915 capital outlay and \$40,420 in training costs) with grant funding anticipated to cover 90 percent of the cost. There is an annual maintenance cost of \$22,816 after the one-year warranty period.
- ✓ Text-to 911 – Text to 911 is a federal mandate. This functionality is anticipated to be available to the metropolitan area in late 2016 or early 2017. The estimated cost of installation, engineering and training costs associated with this technology for the DCC is approximately \$55,888 (\$49,288 capital outlay and \$6,600 in training costs). While we anticipate the costs may be lower, we will not have adequate information from the State of Minnesota regarding the infrastructure until 4th quarter 2016. Additionally, text to 9-1-1 may negatively impact our staffing minimums as texting to 9-1-1 is more time intensive; therefore, we anticipate that the DCC may need at minimum 3 additional dispatchers to handle the diverse methods of communication.
- ✓ Fiber Expansion: Fiber routing diversity is a requirement for continuity of operations. MNIT (State of Minnesota Internet Technology) and Dakota County IT have expanded

the diversity in routing. In previous years, the DCC was not charged for fiber use. With additional costs to the county, the DCC will not be required to cover the costs of the DCC fiber usage. The additional cost is \$15,890 per year

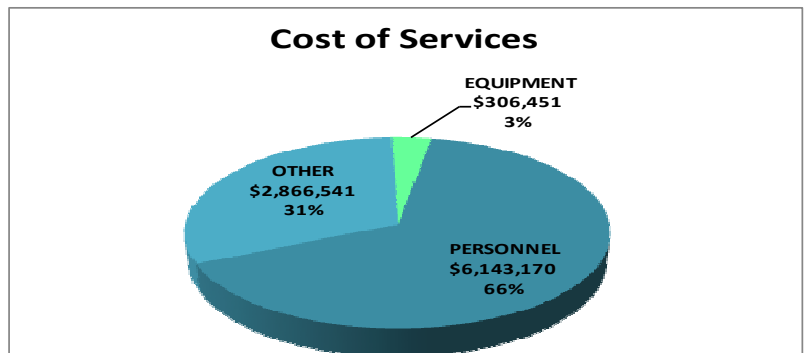
- ✓ Health insurance unknowns: 2016 is the last year of the health rate cap. This will require going out for bids for the 2017 health insurance rates. Health insurance rates for 2017 will depend on various factors such as remaining with the LOGIS pool, self-insurance through LOGIS or providing coverage independently. The budget includes an estimated 10% contingency for health insurance increases for 2017.

Member Fees The Adopted 2017 budget is premised on an \$8.54 million member fee assessment which is a 2.2% increase over the 2016 membership fee. The 2.2% increase reflects additional enhanced services, mandated technology and a change in fiscal management. The fee is assessed to member agencies based on a 3-year average of actual CAD calls. The assessment increase or decrease may, therefore, vary between agencies depending on the number of actual calls.

Cost of Service The primary expenses financed with member fees are personnel (66%), operating costs such as technology support and facilities maintenance (31%) and long term equipment acquisitions and replacements (3%).

The DCC staffing levels are adequate and sufficient to address public safety service needs through 2017. In 2017, staffing needs due to changing technology will be re-evaluated. The most significant factor affecting near-term cost adjustments are those related to wages and benefits.

Prudent long term financial planning has been an enduring priority which enables the DCC to have reasonable member fees. This is exemplified by the 10-year plan which is projecting no member fee increase for equipment acquisition and replacement for the foreseeable future.



Acknowledgements

I would like to express my appreciation to the Executive Committee and Board for their support during the budget process. I would especially like to acknowledge the thoughtful review and recommendations of the Budget Committee including Tom Lawell, Apple Valley; Melanie Mesko-Lee, Hastings; Justin Miller, Lakeville; and Dwight Johnson, Rosemount.

Recommendation

At their May 11th, meeting the Executive Committee recommended approval of the budget as provided herein. If approved, the 2017 budget will be finalized prior to September 1st as required in the Joint Powers Agreement.

Respectfully submitted,



Diane L. Lind
Executive Director

BUDGET OVERVIEW

The budget is organized into separate funds in order to properly account for organizational business activities and long term capital replacement in addition to serving as a financial report to demonstrate that membership fees are being effectively managed. The DCC has attempted to allocate resources among the funds in order to achieve the Boards’ goals in the most cost effective manner possible. The funds are as follows:

- **General Fund.** The General Fund accounts for the overall operations of the DCC.
- **Capital Projects Fund.** The Capital Projects Fund accounts for expenditures related to equipment acquisitions and replacements.

A consolidated statement of revenues, expenditures and changes in fund balance for the coming year is as follows:

2017 Adopted Budget
Statement of Revenues, Expenditures and Changes in Fund Balance

	General Fund	Capital Projects Fund	Total
Revenues			
Member fees	\$ 8,144,590	\$ 394,700	\$ 8,539,290
Other	676,186	138,724	814,910
Total revenues	8,820,776	533,424	9,354,200
Expenditures			
Personnel	6,143,170		6,143,170
Commodities	18,405		18,405
Contractual	2,580,371		2,580,371
LOGIS debt payment	267,765		267,765
Capital outlay	-	306,451	306,451
Total expenditures	9,009,711	306,451	9,316,162
Net changes	(188,935)	226,973	38,038
Beginning fund balance	1,245,814	1,248,660	2,494,474
Fund balance - unassigned	\$ 1,056,879	\$ 1,475,633	\$ 2,532,512
<i>Fund balance as % of expenditures</i>	11.7%		

General Fund

Member fees will increase for the coming year, primarily in response to increase personnel costs especially those related to health care benefits. The **Adopted 2017 budget** is \$9,009,711 which is a \$413,015 increase when compared to the **2016 Adopted Budget**.

	Adopted 2016	Adopted 2017	Increase (decrease)
Revenues			
Member fees	7,958,500	8,144,590	186,090
Other	638,196	676,186	37,990
Total revenues	<u>\$ 8,596,696</u>	<u>\$ 8,820,776</u>	<u>\$ 224,080</u>
Expenditures			
Personnel	5,807,923	6,143,170	335,247
Commodities	18,155	18,405	250
Contractual	2,502,853	2,580,371	77,518
Debt repayment	267,765	267,765	-
Total expenditures	<u>\$ 8,596,696</u>	<u>\$ 9,009,711</u>	<u>\$ 413,015</u>
Net changes	<u>\$ -</u>	<u>\$ (188,935)</u>	<u>\$ (188,935)</u>

Revenues

Membership fees provide the majority (92%) of the resources for financing operations. Other General Fund revenues are comprised on State aids (911 fees), MTNS partnership revenues, LMCIT rebates and interest revenues. 911 fee revenue provided by State of Minnesota are projected to remain unchanged due to the State's distribution formula. The prevailing bond market conditions will result in a modest decrease in interest rates. MTNS partnership revenues and LMCIT rebates are anticipated to remain stable.

Expenditures

Personnel. The DCC Board has authorized 66 personnel positions of which 54 are dispatchers. The Adopted budget takes into consideration step increases based on current union contracts and non-union personnel policies which are related to resignations and retirements. The collective bargaining contracts expire December 31, 2017.

The largest personnel increase for the coming year is associated with health care benefits. As 2016 is the last year of the health insurance premium cap, it is anticipated

that the increase to health insurance will increase up to 10%. Health insurance rates may be impacted by potential changes to the LOGIS pool, participation in a self-insured program or selecting insurance as a sole provider.

Non personnel costs. Non-personnel expenses (\$2.87 million) are comprised of facility lease payments, equipment and building maintenance, utilities, technology support and other related costs. Expenses are projected to increase \$77,768 (2.8%) when compared to the 2016 budget.

Fund Balance

The Dakota Communications Center Fund Balance policy states: ***“The Dakota Communications Center will endeavor to maintain an unassigned fund balance equivalent to 8.3% - 14.0% of total annual operating expenses to provide adequate working capital for operations and reserves for unanticipated events in order to avoid short term borrowing.”***

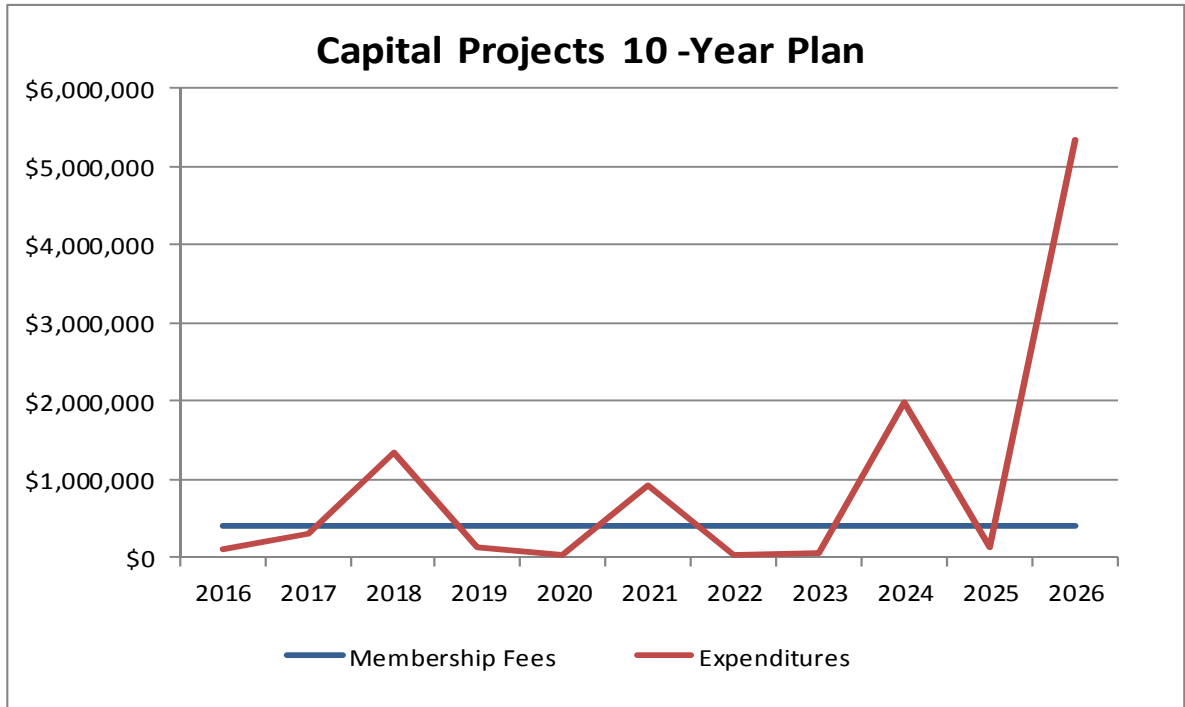
The adopted General Fund budget has an ending fund balance which is within the guidelines of the Fund Balance policy.

	2017 Adopted
Revenues	\$ 8,820,776
Expenditures	(9,009,711)
Net increase/(decrease)	(188,935)
Fund balance January 1	1,718,804
Non-spendable and assigned	\$ (472,990)
Fund balance December 31	<u>\$ 1,056,879</u>
Fund balance as a % of expenditures	11.7%

Capital Projects Fund

The primary purpose of the Capital Projects Fund is to provide for acquisition and replacement of equipment which are financed with member fees.

The ten year capital improvement plan has significant fluctuations in capital requirements.



The Dakota Communications Center has established a firm foundation for long term financing of equipment acquisitions and replacements. Therefore, member fees will remain at \$394,000 per year for the next decade.

Adopted 2017 capital outlay acquisitions are as follows:

	2017
CAD PC's and Monitors	\$ 18,448
Video Display Panels (4) Disp	800
Emergency Fire Dispatching	146,915
Text-To-911	49,288
Hand-held Radio Replacements	35,000
RAD/Antenna Replacements	45,000
Training Room Tables	9,000
Exercise Equipment	2,000
Total Capital Projects Expenditures	\$ 306,451

Membership Fees

The 2017 membership fees are \$8,539,290 which is a 2.2% increase over 2016. The member fees are allocated based on the 3 year average of CAD incidents and covers both general operations as well as capital acquisitions.

2017 Member Fees			
	Allocation		Increase/ (decrease)
	%	TOTAL	
Apple Valley	10.51%	897,591	(2,884)
Burnsville	14.70%	1,255,125	30,546
Dakota County	8.23%	702,459	14,990
Eagan	14.03%	1,198,459	20,657
Farmington	3.91%	333,602	(8,880)
Hastings	7.24%	618,465	7,011
Inver Grove Heights	7.00%	598,079	(3,351)
Lakeville	11.88%	1,014,160	79,438
Mendota Heights	2.43%	207,269	(11,585)
Miesville	0.02%	1,889	218
Randolph Hampton	0.05%	4,213	38
Rosemount	4.89%	417,853	29,429
South Saint Paul	6.96%	594,595	2,353
West Saint Paul	8.15%	695,531	28,110
Total	100.00%	\$ 8,539,290	\$ 186,090

The member fee represents an average cost of \$28.27 per CAD incident.

Operational Forecast

Staff has incorporated a projection of operational costs for years 2018-2021 based on conservative inflationary assumptions. The 2018 projection reflects the addition of three dispatchers due to the implementation of the "Text to 911" functionality and other potential technology changes. The purpose of these additional years being shown as part of the budget process is to see the impact on reserve levels and member fees.

Supporting Information

The following documents provide supporting information for the 2017 Adopted budget:

- 1) General Fund Budget Summary (*including 2018-2021 projections*);
- 2) Authorized Staffing Plan;
- 3) Capital Improvement Plan (2017-2026);
- 4) Member Allocation;
- 5) 2017 Member Fees.

**Dakota Communications Center
General Fund Budget**

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2016</u>	<u>2017</u>	<u>Increase /</u>		<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Estimate</u>	<u>Adopted</u>	<u>(Decrease)</u>		<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>
<u>Revenues</u>											
JPA Membership Fees	\$ 7,558,700	\$ 7,802,471	\$ 7,958,500	\$ 7,958,500	\$ 8,144,590	\$ 186,089	2.3%	\$ 8,551,819	\$ 8,868,236	\$ 9,196,361	\$ 9,536,626
Annual 911 Fees	581,696	581,696	581,696	581,696	581,696	-	0.0%	581,696	581,696	581,696	581,696
Interest on Investments	13,066	20,254	13,000	13,000	13,000	-	0.0%	13,000	13,325	13,658	13,999
Grants and other income	26,664	26,013	19,500	19,500	57,490	37,990	194.8%	13,191	13,521	13,859	14,206
LMCIT rebate	3,772	9,750	5,000	5,000	5,000	-	0.0%	5,000	5,125	5,253	5,384
MTNS Partnership Income	18,000	18,000	19,000	19,000	19,000	-	0.0%	19,000	19,000	19,000	19,000
Total Revenues	<u>8,201,898</u>	<u>8,458,184</u>	<u>8,596,696</u>	<u>8,596,696</u>	<u>8,820,776</u>	<u>224,080</u>	<u>2.6%</u>	<u>9,183,706</u>	<u>9,500,903</u>	<u>9,829,827</u>	<u>10,170,911</u>
<u>Expenditures</u>											
Personnel Services											
6012 Salaries - Regular	3,824,221	3,943,912	4,128,342	4,114,691	4,276,827	162,136	3.9%	4,577,959	4,692,408	4,809,718	4,929,961
6015 Overtime	341,537	396,106	274,376	372,206	381,037	8,831	2.4%	390,684	400,451	410,462	420,724
6041 Pera	299,676	316,465	335,838	336,407	349,340	12,933	3.8%	373,068	382,395	391,955	401,754
6044 Fica	306,803	319,329	342,555	343,248	356,327	13,079	3.8%	380,530	390,043	399,794	409,789
6051 Hospitalization Insurance	556,896	613,483	648,484	637,834	701,617	63,783	10.0%	798,536	818,499	838,961	859,935
6052 Life and Disability	4,115	2,622	4,599	4,162	4,305	143	3.4%	5,117	5,245	5,376	5,510
6053 Long Term Disability	10,862	12,049	11,554	10,816	11,571	755	7.0%	12,687	13,004	13,329	13,662
6054 Dental	35,622	34,672	39,152	35,416	38,163	2,747	7.8%	44,226	45,332	46,465	47,627
6055 Workers Compensation Insurance	19,375	21,137	23,023	23,102	23,985	883	3.8%	25,596	26,236	26,892	27,564
6057 Unemployment	-	-	-	-	-	-	0.0%	-	-	-	-
Total Personnel Services	<u>5,399,107</u>	<u>5,659,775</u>	<u>5,807,923</u>	<u>5,877,880</u>	<u>6,143,170</u>	<u>265,290</u>	<u>4.5%</u>	<u>6,608,403</u>	<u>6,773,613</u>	<u>6,942,952</u>	<u>7,116,526</u>
Commodities											
6120 Operating Supplies	7,021	7,015	9,155	9,155	9,405	250	2.7%	9,405	9,593	9,785	9,981
6140 Clothing	2,470	2,893	3,250	3,250	3,250	-	0.0%	3,250	3,315	3,381	3,449
6180 Computer Supplies	5,134	6,041	5,750	5,750	5,750	-	0.0%	6,000	6,120	6,242	6,367
Total Commodities	<u>14,625</u>	<u>15,949</u>	<u>18,155</u>	<u>18,155</u>	<u>18,405</u>	<u>250</u>	<u>1.4%</u>	<u>18,655</u>	<u>19,028</u>	<u>19,408</u>	<u>19,797</u>

**Dakota Communications Center
General Fund Budget**

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2016</u>	<u>2017</u>	<u>Increase /</u>		<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Estimate</u>	<u>Adopted</u>	<u>(Decrease)</u>		<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>
Other Contractual											
6210 Professional Services	38,025	44,944	47,768	61,940	45,490	(16,450)	-26.6%	43,740	44,615	45,508	46,418
6211 Legal Services	7,266	5,374	11,000	9,000	11,000	2,000	22.2%	11,000	11,220	11,444	11,673
6214 Fiscal Agent	64,452	66,288	67,614	67,614	67,614	(0)	0.0%	68,966	70,346	71,753	73,188
6218 Bank Charges	442	445	392	392	392	-	0.0%	392	400	408	416
6221 Audit	8,500	8,700	8,961	8,961	8,961	-	0.0%	9,230	9,414	9,602	9,794
6234 Use of Personal Auto	5,709	3,790	5,200	4,200	4,200	-	0.0%	4,200	4,284	4,370	4,458
6252 Print Public Information	2,342	2,499	2,400	2,575	2,575	-	0.0%	2,575	2,627	2,680	2,734
6261 General Liability Insurance	48,616	40,492	44,910	37,583	38,709	1,126	3.0%	39,870	40,667	41,481	42,311
6276 Telephone	43,288	43,904	44,500	40,130	34,760	(5,370)	-13.4%	34,760	35,455	36,164	36,887
6277 Postage	206	440	300	400	450	50	12.5%	450	459	468	477
6280 Other Contractual	58,827	67,517	60,368	60,196	60,196	-	0.0%	60,196	61,400	62,627	63,879
6282 Contract Equipment Maintenance	214,104	138,516	160,371	106,006	150,762	44,756	42.2%	179,162	181,248	183,373	187,040
6283 Contract Building Maintenance	411,962	369,342	393,155	405,057	427,056	21,999	5.4%	445,902	454,820	463,916	473,195
6288 Contract Data Processing	2,225,305	708,429	848,905	815,037	873,676	58,639	7.2%	919,095	937,476	956,225	975,350
6289 Radio Fees	42,028	43,014	47,105	40,542	46,388	5,846	14.4%	46,492	47,422	48,370	49,336
6290 Equipment Rental	6,459	6,510	7,000	6,600	6,600	-	0.0%	6,600	6,732	6,867	7,004
6291 Building Lease	715,500	715,500	715,500	715,500	715,500	-	0.0%	715,500	715,500	715,500	715,500
6310 Miscellaneous	-	-	4,200	4,200	4,200	-	0.0%	4,200	4,284	4,370	4,457
6311 Schools and Conferences	20,616	18,666	31,062	19,190	79,732	60,542	315.5%	32,712	33,367	34,033	34,713
6312 Business Meetings & Expenses	105	75	500	250	250	-	0.0%	250	255	260	265
6313 Dues and Subscriptions	958	1,853	1,642	1,860	1,860	-	0.0%	1,860	1,897	1,935	1,974
Total Other Charges and Services	<u>3,914,710</u>	<u>2,286,298</u>	<u>2,502,853</u>	<u>2,407,233</u>	<u>2,580,371</u>	<u>173,138</u>	<u>7.2%</u>	<u>2,627,152</u>	<u>2,663,888</u>	<u>2,701,354</u>	<u>2,741,069</u>
Total Expenditures	9,328,442	7,962,022	8,328,931	8,303,268	8,741,946	438,678	5.3%	9,254,210	9,456,529	9,663,714	9,877,392
Other Financing Sources/(Uses)											
LOGIS debt proceeds	1,028,748	-	-	-	-	-	-	-	-	-	-
Principal Maturities	-	(250,976)	(255,072)	(255,072)	(259,234)	(4,162)	-	(263,466)	-	-	-
Interest	-	(16,789)	(12,693)	(12,693)	(8,531)	4,162	-	(4,299)	-	-	-
Total Other Financing Sources (Uses)	<u>1,028,748</u>	<u>(267,765)</u>	<u>(267,765)</u>	<u>(267,765)</u>	<u>(267,765)</u>	<u>-</u>	<u>-</u>	<u>(267,765)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balance	(97,796)	228,397	(0)	25,663	(188,935)	-	-	(338,269)	44,374	166,113	293,519
Fund balance refund	-	-	-	-	-	-	-	-	-	-	-
Fund balance January 1	1,562,540	1,464,744	1,441,037	1,693,141	1,718,804	25,663	-	1,529,869	1,191,600	1,235,974	1,402,087
Non-spendable and Assigned	(474,021)	(404,067)	(472,990)	(472,990)	(472,990)	-	-	(484,815)	(496,935)	(509,358)	(522,092)
Unreserved fund balance - December 31	<u>\$ 990,723</u>	<u>\$ 1,289,074</u>	<u>\$ 968,047</u>	<u>\$ 1,245,814</u>	<u>\$ 1,056,879</u>	<u>\$ (188,935)</u>		<u>\$ 706,785</u>	<u>\$ 739,039</u>	<u>\$ 892,728</u>	<u>\$ 1,173,513</u>
Total expenditures (Net)	9,328,442	8,229,787	8,596,696	8,571,033	9,009,711	-	-	9,521,975	9,456,529	9,663,714	9,877,392
Unreserved fund balance ratio	10.6%	15.7%	11.3%	14.5%	11.7%	-	-	7.4%	7.8%	9.2%	11.9%
Fund Balance Expected Per Policy											
(1/12th of the annual expenditures)	-	-	-	714,253	750,809	-	-	793,498	788,044	805,310	823,116
Over/(Short)	-	-	-	531,561	306,070	-	-	(86,713)	(49,006)	87,419	350,397

General Fund Budget

Object Codes		2014 Actual	2015 Actual	2016 Adopted	2016 Estimate	2017 Adopted	2018 Estimate	2019 Estimate	2020 Estimate	2021 Estimate
	Revenues									
F	JPA Membership Fees	7,558,700	7,802,471	7,958,500	7,958,500	8,144,590	8,551,819	8,868,236	9,196,361	9,536,626
F	Annual 911 Fees (Estimated)	581,696	581,696	581,696	581,696	581,696	581,696	581,696	581,696	581,696
F	Mass notification system fees-MTNS Partnership	18,000	18,000	19,000	19,000	19,000	19,000	19,000	19,000	19,000
F	Interest on Investments	13,066	20,254	13,000	13,000	13,000	13,000	13,325	13,658	13,999
F	Grant income	26,626	25,975	18,000	18,000	54,377	10,000	10,250	10,506	10,769
F	Miscellaneous income	38	38	1,500	1,500	3,113	3,191	3,271	3,353	3,437
F	LMCIT rebate	3,772	9,750	5,000	5,000	5,000	5,000	5,125	5,253	5,384
		-	-	-	-	-	-	-	-	-
	Total revenues	<u>8,201,898</u>	<u>8,458,184</u>	<u>8,596,696</u>	<u>8,596,696</u>	<u>8,820,776</u>	<u>9,183,706</u>	<u>9,500,903</u>	<u>9,829,827</u>	<u>10,170,911</u>
	Personnel Expenses									
6012	Salaries	3,824,221	3,943,912	4,128,342	4,114,691	4,276,827	4,577,959	4,692,408	4,809,718	4,929,961
6015	OT	341,537	396,106	274,376	372,206	381,037	390,684	400,451	410,462	420,724
6041	PERA	299,676	316,465	335,838	336,407	349,340	373,068	382,395	391,955	401,754
6044	FICA/Medicare	306,803	319,329	342,555	343,248	356,327	380,530	390,043	399,794	409,789
6051	Health Ins	556,896	613,483	648,484	637,834	701,617	798,536	818,499	838,961	859,935
6052	Life Ins	4,115	2,622	4,599	4,162	4,305	5,117	5,245	5,376	5,510
6053	LTD	10,862	12,049	11,554	10,816	11,571	12,687	13,004	13,329	13,662
6054	Dental	35,622	34,672	39,152	35,416	38,163	44,226	45,332	46,465	47,627
6055	Workers' Comp	19,375	21,137	23,023	23,102	23,985	25,596	26,236	26,892	27,564
6056	Unemployment/other	-	-	-	-	-	-	-	-	-
F	Total personnel costs	<u>5,399,107</u>	<u>5,659,775</u>	<u>5,807,923</u>	<u>5,877,880</u>	<u>6,143,170</u>	<u>\$ 6,608,403</u>	<u>\$ 6,773,613</u>	<u>\$ 6,942,952</u>	<u>\$ 7,116,526</u>

General Fund Budget

Object Codes		2014 Actual	2015 Actual	2016 Adopted	2016 Estimate	2017 Adopted	2018 Estimate	2019 Estimate	2020 Estimate	2021 Estimate
	Commodities				-	-	-			
6120	Operating Supplies									
J	Paper	2,165	314	1,000	1,000	1,000	1,000	1,020	1,040	1,061
J	Employee Recognition	618	1,279	1,500	1,500	1,500	1,500	1,530	1,561	1,592
J	General office supplies	3,549	4,090	5,655	5,655	5,655	5,655	5,768	5,883	6,001
	Total Operating Supplies	6,332	5,683	8,155	8,155	8,155	8,155	8,318	8,484	8,654
6123	Cleaning Supplies	689	1,332	1,000	1,000	1,250	1,250	1,275	1,301	1,327
J										
6124	Clothing	2,470	2,893	3,250	3,250	3,250	3,250	3,315	3,381	3,449
J										
6180	Computer supplies & software Total	5,134	6,041	5,750	5,750	5,750	6,000	6,120	6,242	6,367
C										
	TOTAL COMMODITIES	14,625	15,949	18,155	18,155	18,405	18,655	19,028	19,408	19,797

General Fund Budget

Object Codes		2014 Actual	2015 Actual	2016 Adopted	2016 Estimate	2017 Adopted	2018 Estimate	2019 Estimate	2020 Estimate	2021 Estimate
	<u>Contractual Expenses</u>									
6210	Professional Services									
J	HR Services	7,959	10,343	10,000	10,000	10,000	10,000	10,200	10,404	10,612
NEW	Wellness Committee/Services	75	2,527	2,000	2,000	2,000	2,040	2,081	2,123	2,165
NEW	Director Search	-	-	-	20,000	-	-	-	-	-
J	Drug testing	331	467	368	440	440	440	449	458	467
J	Employment Backgrounds	14,372	9,909	17,000	12,500	15,000	15,000	15,300	15,606	15,918
D	Technical Consulting - DCC	9,468	17,498	12,000	11,000	12,000	10,000	10,200	10,404	10,612
D	CJIN	1,620	-	2,200	1,800	1,850	1,850	1,887	1,925	1,964
C	EMD - Direction	4,200	4,200	4,200	4,200	4,200	4,410	4,498	4,588	4,680
	Professional Services Total	38,025	44,944	47,768	61,940	45,490	43,740	44,615	45,508	46,418
6211	Legal Services									
D	Civil	3,399	410	5,000	5,000	5,000	5,000	5,100	5,202	5,306
D	Labor	3,867	4,964	6,000	4,000	6,000	6,000	6,120	6,242	6,367
	Total Legal Services	7,266	5,374	11,000	9,000	11,000	11,000	11,220	11,444	11,673
6214	Fiscal Agency Expenses	64,452	66,288	67,614	67,614	67,614	68,966	70,346	71,753	73,188
F										
6218	Bank Charges	442	445	392	392	392	392	400	408	416
F										
6221	Independent Audit Fees	8,500	8,700	8,961	8,961	8,961	9,230	9,414	9,602	9,794
F										
6234	Use of personal auto									
D	Executive Director	2,003	1,640	2,250	2,000	2,000	2,000	2,040	2,081	2,123
J	Other personnel	3,706	2,150	2,950	2,200	2,200	2,200	2,244	2,289	2,335
	Total use of personal auto	5,709	3,790	5,200	4,200	4,200	4,200	4,284	4,370	4,458
6252	Print Information	2,312	2,236	2,300	2,300	2,300	2,300	2,346	2,393	2,441
J										
6255	Advertising	30	263	100	275	275	275	281	287	293
J										

General Fund Budget

Object Codes		2014 Actual	2015 Actual	2016 Adopted	2016 Estimate	2017 Adopted	2018 Estimate	2019 Estimate	2020 Estimate	2021 Estimate
6261	Insurance									
J	General Liability	43,723	36,179	40,621	33,523	34,528	35,564	36,275	37,001	37,741
J	Property	4,211	3,627	3,626	3,414	3,516	3,622	3,694	3,768	3,843
J	Faithful Performance	607	605	585	569	586	603	615	627	640
J	Commercial Auto	75	81	78	77	79	81	83	85	87
	Insurance Total	48,616	40,492	44,910	37,583	38,709	39,870	40,667	41,481	42,311
6276	Telephone									
C	Frontier (Local Service including Circuit/Fiber, Tele-relay, etc)	38,817	39,584	39,500	35,430	32,360	32,360	33,007	33,667	34,340
C	AT&T (Long Distance)	803	802	900	900	900	900	918	936	955
C	Qwest/CenturyLink(Federal & Local Access/Usage Charges)	-	-	300	-	-	-	-	-	-
D	Sprint/Nextel (Air Cards)	2,277	2,215	2,300	2,300	-	-	-	-	-
C	Verizon (Cellular Service)	1,391	1,303	1,500	1,500	1,500	1,500	1,530	1,561	1,592
C	Other	-	-	-	-	-	-	-	-	-
	Telephone Total	43,288	43,904	44,500	40,130	34,760	34,760	35,455	36,164	36,887
6277	Postage	206	440	300	400	450	450	459	468	477
J										
6280	Other Contractual									
J	Miscellaneous - Including Website & Logo/Letterhead design	708	180	1,200	500	500	500	510	520	530
D	Imagetrend Interface	12,569	12,569	12,568	13,196	13,196	13,196	13,460	13,729	14,004
	<i>Mass Telephone Notification System - Annual Fees</i>	-						-	-	-
C	MTNS Annual Fees	44,900	53,900	45,900	45,900	45,900	45,900	46,818	47,754	48,709
C	9-1-1 Database Updates	650	868	700	600	600	600	612	624	636
	Total Other Contractual	58,827	67,517	60,368	60,196	60,196	60,196	61,400	62,627	63,879
6282	Contract Equipment Maintenance									
C, D	Logging	33,223	33,222	33,223	16,725	16,725	16,725	17,060	17,401	17,749
C, D	Radio Consoles (Motorola)	63,092	35,127	45,000	51,700	52,475	53,300	54,366	55,453	56,562
C	Workstation Furniture	4,800	5,150	6,240	5,369	5,654	5,880	5,998	6,118	6,240
D	Phone Software Support (IES) - System upgrade 2015	112,989	65,017	74,908	31,212	74,908	74,908	74,908	74,908	76,406
NEW	Text-to-911 - Annual Maintenance	-	-	-	-	-	4,533	4,624	4,716	4,810
NEW	Emergency Fire Dispatching - Annual Maintenance	-	-	-	-	-	22,816	23,272	23,737	24,212
C	Other	-	-	1,000	1,000	1,000	1,000	1,020	1,040	1,061
	Total Contract Equipment Repair	214,104	138,516	160,371	106,006	150,762	179,162	181,248	183,373	187,040

General Fund Budget

Object Codes		2014 Actual	2015 Actual	2016 Adopted	2016 Estimate	2017 Adopted	2018 Estimate	2019 Estimate	2020 Estimate	2021 Estimate
6283	Facility Mgmt Payments to County									
D	Monthly Facilities Costs	216,216	216,216	228,480	228,480	239,904	251,900	256,938	262,077	267,319
	Prior Year Adjustments for Actual vs Estimated.							-	-	-
	2012	14,897						-	-	-
	2013	22,321						-	-	-
	2014		(9,014)							
	2015									
D	Repair and Maintenance Rent + 61st Month	158,528	162,140	164,675	164,675	171,262	178,112	181,674	185,307	189,013
	Redundant Fiber Links (NEW LINE)				11,902	15,890	15,890	16,208	16,532	16,863
		-	-	-	-	-	-	-	-	-
	Total Facility Mgmt Payments to County	411,962	369,342	393,155	405,057	427,056	445,902	454,820	463,916	473,195
6288	LOGIS									
	LOGIS Public Safety Application	1,535,935	-	-	-	-	-	-	-	-
D	Application Support - CAD	564,276	618,108	729,365	693,772	752,624	776,232	791,757	807,592	823,744
D	Application Support - Payroll	10,680	10,992	11,380	11,664	11,721	12,073	12,314	12,560	12,811
D	Application Support - Internet	9,156	9,924	10,220	10,308	10,242	10,685	10,899	11,117	11,339
D	Application Support - AVL	2,280	-	-	-	-	-	-	-	-
D	Application Support - EMD	29,484	14,141	14,369	14,369	14,656	14,656	14,949	15,248	15,553
D	Network Wellness (1 yearly charge)	2,696	2,777	2,800	2,805	2,917	3,033	3,094	3,156	3,219
D	VPN Licenses	192	-	-	-	-	-	-	-	-
D	Managed Services Backup	2,000	2,796	3,100	3,108	3,650	3,650	3,723	3,797	3,873
D	Managed Services Servers					1,950	1,950	1,989	2,029	2,070
NEW	Fiber Network Redundant Link	-	-	-	-	-	6,000	6,120	6,242	6,367
NEW	EFD	-	-	-	-	-	14,500	14,790	15,086	15,388
D	Phone/T1 Access Charges	10,493	10,566	12,786	14,928	13,106	13,106	13,368	13,635	13,908
D	Administrative Services	464	389	649	649	665	665	678	692	706
D	Network Services	14,480	1,785	15,840	15,840	17,600	18,000	18,360	18,727	19,102
D	State Bandwidth at WSC (OET Charges)	3,720	3,779	3,720	3,720	3,720	3,720	3,794	3,870	3,947
D	Domain Name Renewals	-	-	200	200	-	-	-	-	-
D	Security Services	4,684	858	8,314	8,314	3,140	3,140	3,203	3,267	3,332
D	Microsoft Licensing	3,820	3,798	3,890	3,890	3,698	3,698	3,772	3,847	3,924
D	System Development (Motorola Expenses - CAD Change)	25,152	26,160	26,945	26,160	28,514	28,514	29,084	29,666	30,259
	System Development (Payroll)	2,310	2,356	2,427	2,410	2,500	2,500	2,550	2,601	2,653
D	Other	3,483	-	2,900	2,900	2,973	2,973	3,032	3,093	3,155
	LOGIS Total	2,225,305	708,429	848,905	815,037	873,676	919,095	937,476	956,225	975,350

General Fund Budget

Object Codes		2014 Actual	2015 Actual	2016 Adopted	2016 Estimate	2017 Adopted	2018 Estimate	2019 Estimate	2020 Estimate	2021 Estimate
6289	Radio Fees									
C	State Subscriber Fees (aka: MESB System Support Fees)	20,368	20,450	20,450	11,784	17,560	17,560	17,911	18,269	18,634
C	County Console Support (aka: Radio Services Support, Lbr, Mat)	-	5,507	8,000	10,000	10,000	10,000	10,200	10,404	10,612
C	County Subscriber Fees	6,999	5,833	6,930	7,004	7,074	7,178	7,322	7,468	7,617
C	Motorola Support (aka: Post Warranty Support)	14,661	11,224	11,225	11,254	11,254	11,254	11,479	11,709	11,943
C	Video Conferencing Hardware Support (Training Room)	-	-	500	500	500	500	510	520	530
	Radio Fees Total	42,028	43,014	47,105	40,542	46,388	46,492	47,422	48,370	49,336
6290	Rental Equipment									
C	Large Copier/Printer/Fax/Scanners in Dispatch/Admin	4,210	4,542	4,200	4,200	4,200	4,200	4,284	4,370	4,457
J	Postage machine	285	320	300	400	400	400	408	416	424
C	Maint for Large Copier/Printer/Fax/Scanners in Dispatch/Admin	1,964	1,648	2,500	2,000	2,000	2,000	2,040	2,081	2,123
	Rental Equipment Total	6,459	6,510	7,000	6,600	6,600	6,600	6,732	6,867	7,004

General Fund Budget

Object Codes		2014 Actual	2015 Actual	2016 Adopted	2016 Estimate	2017 Adopted	2018 Estimate	2019 Estimate	2020 Estimate	2021 Estimate
6291	Lease payments to Dakota County									
D	Base contract	725,100	725,100	725,100	725,100	725,100	725,100	725,100	725,100	725,100
	Less: Rent to Dakota County	(9,600)	(9,600)	(9,600)	(9,600)	(9,600)	(9,600)	(9,600)	(9,600)	(9,600)
6291	Lease payments to Dakota County	<u>715,500</u>	<u>715,500</u>	<u>715,500</u>	<u>715,500</u>	<u>715,500</u>	<u>715,500</u>	<u>715,500</u>	<u>715,500</u>	<u>715,500</u>
D										
6311	Training & Conferences									
	Conferences									
C	APCO - National conference (2 people)	3,256	-	3,750	3,750	3,750	3,750	3,825	3,902	3,980
C	NENA - National conference (2 people)	-	1,993	5,385	-	5,385	5,385	5,493	5,603	5,715
C	EMD National conference (1 person)	2,877	-	1,680	-	1,680	1,680	1,714	1,748	1,783
C	CAD National conference (1 person)	3,505	-	2,757	-	2,757	2,757	2,812	2,868	2,925
C	Administrative (HR PELRA/IPMA)	2,013	1,190	2,000	1,300	3,000	3,000	3,060	3,121	3,183
C	Local conferences (APCO/NENA/Police Chiefs)	3,521	1,730	3,600	1,600	3,600	3,600	3,672	3,745	3,820
	Training							-	-	-
C	EMD - (tuition, trainer expenses @ 4)	2,800	5,335	6,690	6,690	6,690	6,690	6,824	6,960	7,099
C	Other training events	2,614	1,055	2,500	2,500	2,500	2,500	2,550	2,601	2,653
C	Administrative training	30	434	1,650	2,300	2,300	2,300	2,346	2,393	2,441
NEW	Text-to-911 - Training	-	-	-	-	6,600	-	-	-	-
NEW	Emergency Fire Dispatching - Training	-	-	-	-	40,420	-	-	-	-
C	IT training	-	6,929	1,050	1,050	1,050	1,050	1,071	1,092	1,114
	Total Training and Conferences	<u>20,616</u>	<u>18,666</u>	<u>31,062</u>	<u>19,190</u>	<u>79,732</u>	<u>32,712</u>	<u>33,367</u>	<u>34,033</u>	<u>34,713</u>
6312	Business Meetings & Expenses	<u>105</u>	<u>75</u>	<u>500</u>	<u>250</u>	<u>250</u>	<u>250</u>	<u>255</u>	<u>260</u>	<u>265</u>
J										
6313	Dues									
J	APCO (Sups & Directors)	-	786	667	736	736	736	751	766	781
J	NENA (Directors (& Sups if attending conference))	137	411	260	274	274	274	279	285	291
J	Misc., Staples Premium Membership, Police Chiefs, Fire Chiefs, MEMA, Etc. (2 Full LE Chiefs Assoc)	821	656	715	850	850	850	867	884	902
	Dues and Subscriptions Total	<u>958</u>	<u>1,853</u>	<u>1,642</u>	<u>1,860</u>	<u>1,860</u>	<u>1,860</u>	<u>1,897</u>	<u>1,935</u>	<u>1,974</u>

General Fund Budget

Object Codes		2014 Actual	2015 Actual	2016 Adopted	2016 Estimate	2017 Adopted	2018 Estimate	2019 Estimate	2020 Estimate	2021 Estimate
6310	Other									
6310	Miscellaneous	-	-	4,200	4,200	4,200	4,200	4,284	4,370	4,457
6310	Total Miscellaneous	-	-	4,200	4,200	4,200	4,200	4,284	4,370	4,457
	TOTAL CONTRACTUAL/OTHER	3,914,710	2,286,298	2,502,853	2,407,233	2,580,371	\$ 2,627,152	\$ 2,663,888	\$ 2,701,354	\$ 2,741,069
	<u>Other Financing Sources (Uses)</u>									
F	LOGIS: debt proceeds	1,028,748	-	-	-	-	-	-	-	-
F	Principal Maturities (2015-2018)	-	(250,976)	(255,072)	(255,072)	(259,234)	(263,466)	-	-	-
F	Interest (2015-2018)	-	(16,789)	(12,693)	(12,693)	(8,531)	(4,299)	-	-	-
		1,028,748	(267,765)	(267,765)	(267,765)	(267,765)	(267,765)	-	-	-

TOTAL EXPENSES	9,328,442	8,229,787	8,596,696	8,571,033	9,009,711	9,521,975	9,456,529	9,663,714	9,877,392
DIFFERENCE FROM FINANCIAL REPORT	-	-	-	-	-	-	-	-	-
DIFFERENCE FROM GENERAL FUND SUMMARY	-	-	-	-	-	-	-	-	-
FUND BALANCE FROM GENERAL FUND SUMMARY		<i>1,289,074</i>	<i>968,047</i>	<i>1,245,814</i>	<i>1,056,879</i>	<i>706,785</i>	<i>739,039</i>	<i>892,728</i>	<i>1,173,513</i>
PERCENTAGE		<i>15.7%</i>	<i>11.3%</i>	<i>14.5%</i>	<i>11.7%</i>	<i>7.4%</i>	<i>7.8%</i>	<i>9.2%</i>	<i>11.9%</i>
AMOUNT OVER/(UNDER) THE 8.3% PREFERRED BALANCE		<i>603,258.42</i>	<i>251,656</i>	<i>531,561</i>	<i>306,070</i>	<i>(86,713)</i>	<i>(49,006)</i>	<i>87,419</i>	<i>350,397</i>
				-	-	-	0	-	-
AMOUNT OVER/(UNDER) THE 10.0% PREFERRED BALANCE		<i>466,095</i>	<i>108,377</i>	<i>388,711</i>	<i>155,908</i>	<i>(245,413)</i>	<i>(206,614)</i>	<i>(73,643)</i>	<i>185,774</i>

Dakota Communication Center
Authorized Staffing Plan
Full time equivalents

<u>Position Titles</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<u>Dispatch Operations</u>						
Dispatchers	54.0	54.0	57.0	57.0	57.0	57.0
Shift Supervisors	<u>6.0</u>	<u>6.0</u>	<u>6.0</u>	<u>6.0</u>	<u>6.0</u>	<u>6.0</u>
Total operations	<u>60.0</u>	<u>60.0</u>	<u>63.0</u>	<u>63.0</u>	<u>63.0</u>	<u>63.0</u>
<u>Admin & Technical Support</u>						
Training/CAD Supervisor	1.0	1.0	1.0	1.0	1.0	1.0
Operations Director	1.0	1.0	1.0	1.0	1.0	1.0
Executive Director	1.0	1.0	1.0	1.0	1.0	1.0
HR Coordinator/Executive Assistant	1.0	1.0	1.0	1.0	1.0	1.0
Technical Support	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>
Total administrative and technical	<u>6.0</u>	<u>6.0</u>	<u>6.0</u>	<u>6.0</u>	<u>6.0</u>	<u>6.0</u>
Total staffing (f.t.e.)	<u>66.0</u>	<u>66.0</u>	<u>69.0</u>	<u>69.0</u>	<u>69.0</u>	<u>69.0</u>

DAKOTA COMMUNICATIONS CENTER

Salary and Benefits Summary

	2016			2017			Increase/(dec.)	
	Estimate	CONTIN.	Estimate	ESTIMATE	CONTIN.	ADOPTED		
<u>Summary by type</u>								
Salaries	4,214,691	-	4,214,691	4,365,794	14,033	4,379,827	165,136	3.9%
Overtime	272,206	-	272,206	278,037	-	278,037	5,831	2.1%
PERA	336,407	-	336,407	348,287	1,052	349,340	12,933	3.8%
FICA	343,248	-	343,248	355,253	1,074	356,327	13,079	3.8%
Medical	637,834	-	637,834	637,834	63,783	701,617	63,783	10.0%
Life	4,162	-	4,162	4,100	205	4,305	143	3.4%
LTD	10,816	-	10,816	11,020	551	11,571	755	7.0%
Dental	35,416	-	35,416	35,500	2,663	38,163	2,747	7.8%
Workers Compensation	23,102	-	23,102	23,918	67	23,985	883	3.8%
Total	<u>\$ 5,877,880</u>	<u>\$ -</u>	<u>\$ 5,877,880</u>	<u>\$ 6,059,742</u>	<u>\$ 83,428</u>	<u>\$ 6,143,170</u>	<u>\$ 265,290</u>	<u>4.5%</u>
<u>Summary by Job Category (including benefits)</u>								
Dispatchers	4,481,528	-	4,481,528	4,647,203	53,756	4,700,959	219,431	4.9%
Dispatch Supervisors	726,006	-	726,006	742,192	7,677	749,869	23,863	3.3%
Training Coordinator	101,903	-	101,903	101,903	3,188	105,092	3,188	3.1%
Operations Director	131,290	-	131,290	131,290	3,925	135,215	3,925	3.0%
Executive Director	152,858	-	152,858	152,858	4,490	157,348	4,490	2.9%
Administrative Assistant	97,493	-	97,493	97,493	3,530	101,024	3,530	3.6%
Technical Support	186,802	-	186,802	186,802	6,862	193,664	6,862	3.7%
Total	<u>\$ 5,877,880</u>	<u>\$ -</u>	<u>\$ 5,877,880</u>	<u>\$ 6,059,742</u>	<u>\$ 83,428</u>	<u>\$ 6,143,170</u>	<u>\$ 265,290</u>	<u>4.5%</u>

Capital Improvement Plan

Ten Year Plan

<u>Item</u>	<u>Budget 2016</u>	<u>Estimate 2016</u>	<u>2017 Adopted</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Revenues												
Member assessment	394,700	394,700	394,700	394,700	394,700	394,700	394,700	394,700	394,700	394,700	394,700	394,700
Sale of Assets	-	25,000	-	-	-	-	-	-	-	-	-	-
Scott County Logger Upfront Cost		27,106										
Debt										600,000		4,500,000
Grants		-	132,224	-	-	-	-	-	-	-	-	-
IES Maintenance Payback (From Gen Fund)	74,908	-	-	-	-	-	-	-	-	-	-	-
Interest on Investments	1,100	5,200	6,500	5,000	3,300	4,900	4,500	4,100	5,900	2,700	2,400	(9,400)
Total revenues	470,708	452,006	533,424	399,700	398,000	399,600	399,200	398,800	400,600	997,400	397,100	4,885,300
Expenditures												
CAD Equipment:												
CAD Replacement -LOGIS	-	-	-	-	-	-	-	-	-	-	-	4,500,000
CAD PC's and Monitors	17,911	17,911	18,448	19,001	19,572	20,159	20,764	21,387	22,029	22,689	23,370	23,370
Video Display Panels (4) Disp	800	800	800	800	800	800	800	800	800	800	800	800
CAD Backup Laptops (12)	-	-	-	-	41,324	-	-	-	-	41,324	-	-
CAD Integration to TriTech		6,750										
Dispatching:												
23 Dispatch Radio Consoles	-	-	-	-	-	-	-	-	-	1,897,650	-	-
Logging telephone/Radio recorder	-	-	-	-	-	-	342,000	-	-	-	-	350,000
Fire Alerting Control System	-	-	-	980,652	-	-	-	-	-	-	-	-
23 Dispatch Work Stations	-	-	-	325,000	-	-	-	-	-	-	-	325,000
Dispatch Chairs	-	26,450	-	-	-	-	-	-	-	-	-	-
AVL Monitors and Video cards	-	-	-	11,000	-	-	-	-	11,000	-	-	-
Touch Screen Monitors 23	-	-	-	-	24,000	-	-	-	24,000	-	-	-
Dispatch Desktop Radios (2)	-	8,882	-	-	-	-	-	-	-	-	-	-
Emergency Fire Dispatching	-	-	146,915	-	-	-	-	-	-	-	-	-
Telephone Systems:												
E911 Telephone Backbone system	-	-	-	-	-	-	500,000	-	-	-	-	-
Verizon Air Cards(3 active -10 reserve)	-	-	-	-	-	-	-	-	-	-	-	-
Text-to-911	-	-	49,288	-	-	-	-	-	-	-	-	-
Antenna/Radios:												
Radios - handheld-desktop control	-	-	35,000	-	-	-	-	-	-	-	-	35,000
RAD/ antenna replacements	-	-	45,000	-	-	-	-	-	-	-	-	48,000
Fire paging - Eagan	-	7,000	-	-	-	-	-	-	-	-	-	-
Information Technology:												
Cisco 3750 series switch (2)	-	-	-	-	16,000	-	-	-	-	16,000	-	-
Cisco ASA 5520 (2) Firewall	-	-	-	-	9,552	-	-	-	-	9,552	-	-
Fiber expansion	38,000	38,000	-	-	-	-	64,000	-	-	-	60,000	-
Administrative:												
Supervisory Office Desktop PCs (4)	4,000	3,903	-	-	-	4,000	-	-	4,000	-	-	-
Tech support Laptop PCs (2)	-	-	-	-	4,000	-	-	-	4,000	-	-	-
Admin Area Laptop/PCs (4)	-	-	-	4,000	-	4,000	-	4,000	-	4,000	-	4,000
Building Furniture/Other:												
Training Room Tables (20)	-	-	9,000	-	-	-	-	-	-	-	9,000	-
Training Room Chairs (40)	-	-	-	9,000	9,000	-	-	-	-	-	-	9,000
Excercise Equipment- 5 pieces	-	-	2,000	2,000	-	-	-	2,500	-	-	3,000	-
Training room projector-ceiling mount	-	-	-	2,076	-	-	-	-	-	-	-	-
Video Monitoring Equipment	-	-	-	-	-	-	-	-	-	-	-	-
Debt Repayment	-	-	-	-	-	-	-	-	-	-	48,146	48,146
Total expenditures	60,711	109,696	306,451	1,353,529	124,248	28,959	927,564	28,687	65,829	1,992,015	144,316	5,343,316
Net increase or (decrease)	409,997	342,310	226,973	(953,829)	273,752	370,641	(528,364)	370,113	334,771	(994,615)	252,784	(458,016)
Fund Balance, January 1	258,016	906,350	1,248,660	1,475,633	521,803	795,555	1,166,196	637,832	1,007,945	1,342,717	348,101	600,886
Fund Balance December 31	668,013	1,248,660	1,475,633	521,803	795,555	1,166,196	637,832	1,007,945	1,342,717	348,101	600,886	142,870

Allocation of Member Fees

CAD Events							
Member	2013		2014		2015		2017%
	Total	%	Total	%	Total	%	Allocation
Apple Valley	31,496	10.68%	31,297	10.51%	32,415	10.34%	10.51%
Burnsville	43,729	14.83%	42,911	14.41%	46,556	14.86%	14.70%
Dakota County	25,223	8.55%	23,596	7.92%	25,702	8.20%	8.23%
Eagan	43,574	14.78%	40,249	13.51%	43,283	13.81%	14.03%
Farmington	12,118	4.11%	12,158	4.08%	11,056	3.53%	3.91%
Hastings	20,442	6.93%	24,436	8.20%	20,652	6.59%	7.24%
Inver Grove Hts	21,727	7.37%	21,025	7.06%	20,631	6.58%	7.00%
Lakeville	30,521	10.35%	33,103	11.12%	44,385	14.16%	11.88%
Mendota Hts	7,843	2.66%	7,309	2.45%	6,793	2.17%	2.43%
Miesville	82	0.03%	55	0.02%	63	0.02%	0.02%
Randolph Hampton	161	0.05%	127	0.04%	159	0.05%	0.05%
Rosemount	13,065	4.43%	14,957	5.02%	16,380	5.23%	4.89%
South St. Paul	20,968	7.11%	21,085	7.08%	20,991	6.70%	6.96%
West St. Paul	23,902	8.11%	25,514	8.57%	24,325	7.76%	8.15%
Total	294,851	100.0%	297,822	100.0%	313,391	100.0%	100.0%

Formula: (+ Year 1 CAD % + Year 2 CAD % + Year 3 CAD %) ÷ 3 = Member allocation

Member	Allocation			%
	2015	2016	2017	change
Apple Valley	11.17%	10.78%	10.51%	-0.27%
Burnsville	14.88%	14.66%	14.70%	0.04%
Dakota County	8.43%	8.23%	8.23%	0.00%
Eagan	14.49%	14.10%	14.03%	-0.07%
Farmington	4.10%	4.10%	3.91%	-0.19%
Hastings	6.79%	7.32%	7.24%	-0.08%
Inver Grove Hts	7.19%	7.20%	7.00%	-0.20%
Lakeville	11.10%	11.19%	11.88%	0.69%
Mendota Hts	2.65%	2.62%	2.43%	-0.19%
Miesville	0.02%	0.02%	0.02%	0.00%
Randolph Hampton	0.05%	0.05%	0.05%	0.00%
Rosemount	4.49%	4.65%	4.89%	0.24%
South St. Paul	7.05%	7.09%	6.96%	-0.13%
West St. Paul	7.58%	7.99%	8.15%	0.16%
Total	100.0%	100.0%	100.0%	0.0%

Dakota Communications Center

Member Fees

2016 Member Fees

	<u>%</u>	<u>Proposed General Fund</u>	<u>Capital Projects Fund</u>	<u>TOTAL</u>
Apple Valley	10.78%	857,926	42,549	900,475
Burnsville	14.66%	1,166,716	57,863	1,224,579
Dakota County	8.23%	654,985	32,484	687,469
Eagan	14.10%	1,122,149	55,653	1,177,802
Farmington	4.10%	326,299	16,183	342,482
Hastings	7.32%	582,562	28,892	611,454
Inver Grove Heights	7.20%	573,012	28,418	601,430
Lakeville	11.19%	890,555	44,167	934,722
Mendota Heights	2.62%	208,513	10,341	218,854
Miesville	0.02%	1,592	79	1,671
Randolph Hampton	0.05%	3,979	197	4,176
Rosemount	4.65%	370,070	18,354	388,424
South Saint Paul	7.09%	564,258	27,984	592,242
West Saint Paul	7.99%	635,884	31,537	667,421
	<u>100.00%</u>	<u>\$ 7,958,500</u>	<u>\$ 394,700</u>	<u>\$ 8,353,200</u>

Dakota Communications Center

Member Fees

2017 Member Fees

	<u>%</u>	<u>Proposed General Fund</u>	<u>Capital Projects Fund</u>	<u>TOTAL</u>	<u>Increase/ (decrease)</u>
Apple Valley	10.51%	856,103	41,488	897,591	(2,884)
Burnsville	14.70%	1,197,111	58,014	1,255,125	30,546
Dakota County	8.23%	669,990	32,469	702,459	14,990
Eagan	14.03%	1,143,064	55,395	1,198,459	20,657
Farmington	3.91%	318,182	15,420	333,602	(8,880)
Hastings	7.24%	589,879	28,586	618,465	7,011
Inver Grove Heights	7.00%	570,435	27,644	598,079	(3,351)
Lakeville	11.88%	967,282	46,878	1,014,160	79,438
Mendota Heights	2.43%	197,689	9,580	207,269	(11,585)
Miesville	0.02%	1,802	87	1,889	218
Randolph Hampton	0.05%	4,018	195	4,213	37
Rosemount	4.89%	398,539	19,314	417,853	29,429
South Saint Paul	6.96%	567,112	27,483	594,595	2,353
West Saint Paul	8.15%	663,382	32,149	695,531	28,110
	<u>100.00%</u>	<u>\$ 8,144,590</u>	<u>\$ 394,700</u>	<u>\$ 8,539,290</u>	<u>\$ 186,090</u>
		2.34%	0.00%		2.23%

2018 Member Fees

	<u>%</u>	<u>Proposed General Fund</u>	<u>Capital Projects Fund</u>	<u>TOTAL</u>	<u>Increase/ (decrease)</u>
Apple Valley	10.51%	898,909	41,488	940,397	42,806
Burnsville	14.70%	1,256,967	58,014	1,314,981	59,856
Dakota County	8.23%	703,490	32,469	735,959	33,500
Eagan	14.03%	1,200,218	55,395	1,255,613	57,154
Farmington	3.91%	334,092	15,420	349,512	15,910
Hastings	7.24%	619,372	28,586	647,958	29,493
Inver Grove Heights	7.00%	598,956	27,644	626,600	28,521
Lakeville	11.88%	1,015,648	46,876	1,062,524	48,364
Mendota Heights	2.43%	207,573	9,580	217,153	9,884
Miesville	0.02%	1,892	87	1,979	90
Randolph Hampton	0.05%	4,218	195	4,413	200
Rosemount	4.89%	418,465	19,314	437,779	19,926
South Saint Paul	6.96%	595,467	27,483	622,950	28,355
West Saint Paul	8.15%	696,551	32,149	728,700	33,169
	<u>100.00%</u>	<u>\$ 8,551,819</u>	<u>\$ 394,700</u>	<u>\$ 8,946,518</u>	<u>\$ 407,228</u>
		5.00%	0.00%		4.77%