

**AV, BV,DC, E, F,H,IGH,L,M,R,SSP,WWP**  
**Dakota Communications Center (DCC)**  
**Board of Directors**  
**Minutes of Meeting: 04.19.07**

**Draft**

**Members Present:** Apple Valley – Bob Erickson;; Dakota County-Nancy Schouweiler; Eagan – Mike Maguire; Hastings – Ed Riveness; Inver Grove Heights-George Tourville; Lakeville-Laurie Rieb; Mendota Heights – Ultan Duggan; Rosemount – Bill Droste; South St. Paul – Beth Baumann; West St. Paul – Darlene Lewis

**Members Absent:** Burnsville – Elizabeth Kautz; Farmington-Kevan Soderberg

**Alternates Present:** Farmington - Dave McKnight

**Others Present:** Kent Therkelsen-DCC Executive Director; Steve Mielke - Executive Committee; Lou Breimhurst-Consultant, Dakota County; Diane Lind – DCC Operations Director; Jennifer Hildebrandt – DCC Executive Assistant; Jeff Nelson – PSC Alliance; Dennis Feller – Fiscal Agent; Bruce Kimmel – Springsted Incorporated; Tom Lawell – Executive Committee

1. **Call the Meeting to Order:** There being a quorum, Vice-Chair Erickson called the meeting to order at 8:00 AM.
2. **Roll Call:** Roll was called. Members in attendance are noted above.

**CONSENT AGENDA**

**3**

- a. **Approve Minutes from Regular Board meeting on 03/22/07.**

**Action:** Motion by Riveness (Hastings) to approve minutes from the regular Board meeting on March 22<sup>nd</sup>, 2007. Second by Rieb (Lakeville). Motion passed unanimously.

**Discussion:** Lewis (West St. Paul) abstained from the vote as she was not in attendance at the March 22<sup>nd</sup>, 2007 meeting.

- b. **Adopt and Ratify Executive Committee’s Approval of 02/01/07 – 02/28/07 Paid Claims.**

**Action:** Motion by McKnight (Farmington) to adopt and ratify the Executive Committee approval of the February paid claims. Second by Lewis (West St. Paul). Motion passed unanimously.

- c. **Approve February, 2007 Financial Report.**

**Action:** Motion by Baumann (South St. Paul) to approve the February, 2007 Financial Report. Second by Rieb (Lakeville). Motion passed unanimously.

**4 Confirm acceptance of statutory tort limits for DCC liability coverage through the League of Minnesota Cities Insurance Trust.**

**Action:** Motion by Lewis (West St. Paul) to confirm acceptance of statutory tort limits for DCC liability coverage through the League of Minnesota Cities Insurance Trust. Second by Schouweiler (Dakota County). Motion passed unanimously.

***REGULAR AGENDA***

**5. Approve sale of DCC Revenue Bonds.**

**Discussion:** Bruce Kimmel (Springsted) attended the meeting to present the results of the sale of the DCC revenue bonds. Kimmel noted that the price negotiating that took place on April 18<sup>th</sup> was very successful. He continued that the over all cost was 5 basis points higher than estimates but that it was still below market. In addition, Piper Jaffray offered a higher premium bid, which allowed the size of the bonds to be reduced to 7.3 million dollars. Doing this would allow for a more effective transaction.

Kimmel noted that at the end of the morning pricing period Piper Jaffray agreed to take the unsold bonds into inventory for future sales. One reason this was agreed to was the credit quality of the members of the DCC JPA, which allowed the DCC to obtain a AA2 rating. Lewis (West St. Paul) asked if A1 was the highest rating. Kimmel clarified that AAA is the highest, then AA and finally A. Kimmel closed asking the Board to consider the resolution to approve the sale of the DCC revenue bonds to Piper Jaffray.

**Action:** Motion by Tourville (Inver Grove Heights) to approve the sale of the DCC revenue bonds. Second by Schouweiler (Dakota County).

**Vote In Favor:**

Apple Valley (Erickson)  
Dakota County (Schouweiler)  
Farmington (McKnight)  
Hastings (Riveness)  
Inver Grove Heights (Tourville)  
Lakeville (Rieb)  
Mendota Heights (Duggan)  
Rosemount (Droste)  
South St Paul (Baumann)  
West St Paul (Lewis)

**Vote Opposed:**

None

**Not Represented in Vote:**

Burnsville  
Eagan

Motion passed unanimously.

Maguire arrived to participate in remainder of meeting.

**6. Consider Award for DCC radio consoles and authorize Executive Director to negotiate contract for goods and services.**

**Discussion:** Therkelsen (DCC) In February an RFP was released for the Gold Elite and MCC 7500 Motorola Radio Consoles. Therkelsen added this would be a sole source procurement. In March DCC Staff briefly spoke to the issues with the radio consoles that would be bid on. On March 9<sup>th</sup> DCC Staff received proposals. Nelson (PSC) noted that in the agenda packet there was a letter from PSC Alliance that compared, contrasted and priced the 2 different technology choices. Nelson spoke briefly about each of the two products stating that although the MCC7500 is the new system that is replacing the discontinued Gold Elite, there is just too much risk involved in potential integration issues to recommend it be selected as the new Radio Console equipment for the DCC. He added that the Gold Elite is a proven product and is in use at many PSAP locations in Minnesota today. Nelson (PSC) noted that there were some core functions identified by Staff that could not be met by the MCC7500. He added that the MCC7500 cost was quoted at \$1,399,991.00 and the Gold Elite cost was quoted at \$1,185,269.00. Nelson closed clarifying previous comments that the Gold Elite product had been discontinued. To date, the product has not been discontinued.

Duggan (Mendota Heights) asked if the Board knew of the functionality at the previous meeting. Nelson (PSC) clarified that at the last meeting Staff had just opened the proposals. Nelson gave an example of the “on air” light indicators noting that the 7500 does not currently offer this function, which Staff felt was a significant function. Also, the 7500 allows for more logging capability if the DCC were to enter into an agreement with a 3<sup>rd</sup> party. Erickson (Apple Valley) commented that being referred to a 3<sup>rd</sup> party from the start is not a good thing. Therkelsen (DCC) also commented that in the March meeting the action was that proposals be bid for 21 stations but the discussion was that Staff would have the flexibility to negotiate 23 stations as long as they adhered to the budget.

**Action:** Motion by Maguire (Eagan) to award the contract to Motorola for the Gold Elite product. In addition authorize the Executive Director to negotiate for up to 23 work stations as long as the cost stayed within the specified budget. Second by Duggan (Mendota Heights).

**Discussion:** Tourville (Inver Grove Heights) asked if product support would be specified in the written agreement with Motorola. Nelson (PSC) confirmed that it was part of the written document. Mielke (Lakeville) clarified that the budget for this item was set at \$1,400,000.00. Nelson (PSC) added that DCC Staff and Legal counsel were discussing

stipulations regarding on-going support of the product for the next 7 years that needed to be noted in the contract with Motorola. Tourville (Inver Grove Heights) asked if Motorola had made any comments on continued research and development of the Gold Elite. Nelson (PSC) commented that there would be no further research or development of the Gold Elite product but that the DCC, in association with the other PSAP locations currently utilizing the Gold Elite console, would speak with a loud voice. Rieb (Lakeville) asked of Therkelsen and Lind were comfortable with the Gold Elite recommendation. Both Therkelsen and Lind responded that they were comfortable. Maguire (Eagan) asked Nelson what the expected life cycle of a console was. Nelson (PSC) responded that it is approximately 7 – 10 years. Tourville (Inver Grove Heights) asked what the warranty start date would be and if that had been negotiated yet. Nelson (PSC) assured that he requested the warranty clause be broken out to do cost comparison. Duggan (Mendota Heights) asked of and research had been done on cost of maintenance on the Gold Elite product. Nelson (PSC) responded that the costs were consistent with what we have seen with other dispatch centers and that there should be no shocks. Tourville (Inver Grove Heights) asked if the Gold Elite product was on the GSA list across the country? Nelson (PSC) clarified that the GSA is a procurer of this product but that the particular product was not specifically on the GSA.

Motion passed unanimously.

#### **7. Directors Report.**

##### **Discussion:**

**Therkelsen – reminder that May meeting will be in Rosemount to facilitate a tour of the facility.**

**We are going to be receiving proposals for phone procurements tomorrow and we will evaluate and bring a recommendation for award of admin and 911 phones.**

**Finally – announcement that the local govt innovation awards recognized the DCC mention in that award (See Kent). Erickson – nice to hear that because in talking to others in political environment.**

#### **8. Miscellaneous.**

##### **Discussion:**

#### **9. Adjourn. Maguire – Tourville. 8:37 am.**

##### **Action:**

**Next Meeting:  
Thursday, May 17, 2007  
8:00 am  
Apple Valley Regent Room**